

SECTION 00021

REQUEST FOR QUOTATIONS

ARCADIA LAKE STORMWATER IMPROVEMENTS

Requests for Quotations (RFQ) for Arcadia Lake Stormwater Improvements, will be received at the office of the Town Administrator, Finnerty House, One South Main Street, Belchertown MA 01007, until 2:00 pm May 9, 2017, at which place and time said Bids will be publicly opened and read aloud.

The work includes construction of 135± linear feet of 12-inch RCP drainage pipe, 10± linear feet of HDPE drainage pipe, catch basins, leaching chambers, bioretention areas, bioswales, granite curbing, trench repair, and appurtenant work.

Each bid shall be accompanied by a bid security in the form of a certified, treasurer's or cashier's check, bid bond or cash in the amount of 5 percent of the value of the Bid.

Drawings and other Contract Documents may be obtained electronically by email from Michael Clark, P.E. at mclark@dcj-ma.com. Contract Documents will be available April 25, 2017.

Drawings and other Contract Documents will be mailed, if requested, upon receipt of a street (not a P.O. Box) address suitable for commercial carrier delivery, and an additional check in the amount of \$250.00, payable to Design Consultants Inc. as a nonrefundable postage and handling fee. A \$50 refundable deposit is required for Documents mailed. Do not combine amounts into one check. Document deposits will be refunded upon return of the documents in good condition within fifteen (15) days after the opening of general bids. Drawings and Specifications must be returned to the office of Design Consultants Inc. for refunds of deposits; no Drawings and Specifications will be accepted at the bid openings.

Successful bidder must furnish 50 percent Construction Payment Bond.

Contract completion time for the project shall be ninety (90) calendar days commencing ten (10) days following effective date of the Agreement.

No Bidder may withdraw his/her Bid for a period of thirty days, excluding Saturdays, Sundays, and legal holidays, after the actual date of the opening of the Bids.

Complete instructions for filing Bids are included in the Instruction To Bidders.

Through a grant from the Massachusetts Department of Environmental Protection, there is forty-four thousand seven hundred and fifty (\$44,750) available to fund the work of these tasks. Neither the Commonwealth of Massachusetts nor the Department of Environmental Protection (DEP) is a party to this Contract.

The desired goal for this contract is \$2,373 D/MBE and \$2,652 D/WBE participation by state-certified D/MBEs and D/WBEs. Quotations shall include a completed MBE/WBE form.

In addition, wage rates for this project are subject to current state and federal prevailing wage rates.

#### MINIMUM REQUIREMENTS

Minimum requirements for the selected contractor include, but are not limited to at least 5 years' experience that shows:

- Demonstrated understanding of stormwater BMP facility construction.
- Demonstrated experience of constructing stormwater BMP facilities in space limited locations.
- Responsiveness to client/ project manager direction
- Ability to complete project on schedule

#### PRICE QUOTE CONTENTS

All submissions shall include:

1. Evidence that vendor meets Minimum Requirements described above.
2. A fully completed BID FORM (Price Quotation Form).
3. A signed Attachment C (Compliance Certifications Form).
4. All other forms required by this Request for Quotations.

The submission and review of price quotations, as well as contract documents, must comply with all applicable state and federal regulations, including 815 CMR 2.00 and State Grants and Federal Subgrants Policy. The bidding and award of the Contract shall be in full compliance with Sections 39M inclusive of Chapter 30 of the General Laws of the Commonwealth of Massachusetts as last revised.

TOWN OF BELCHERTOWN,  
MASSACHUSETTS

Gary L. Brougham  
Individual's Name

Town Administrator  
Title

END OF SECTION 00021