Title: Veteran’s Services Advisory Board

From: Veteran’s Agent

Subject: Meeting Minutes

1. The forty-ninth meeting of the Veteran’s Services Advisory Board (VSAB) was called to order at 6:00 p.m., 12 October 2017, in the Selectmen’s office.

2. Members in attendance were:
   Mr. Ray Janke
   Mr. Vincent Viglione
   Selectman Archie Archible
   Mr. Joe Currier
   Ms. Jan Jourdain

Members Absent were:
   Mr. Bill Bowen
   Mr. Larry Raines
   Mr. Anthony McAvoy
   Mr. Bill McClure
   Mr. Robert Vigneault

3. Old Business:
   a. Selectman Archible reported that the town has accepted and processed the paperwork for inclusion in the ESGR Program. (CLOSED)
   b. The Facebook/IT issues is still open. (OPEN)
   c. Mr. Janke and the committee reviewed the upcoming Veteran’s activities.

There is a strong possibility of a representative of The Purple Heart Association being our guest speaker. A chaplain is still being sought. The schedule and news releases were reviewed. (OPEN)

4. New Business: None

5. Public Input/Concerns/Comments: None

6. Good of the VSAB:
   a. The discussion of a speaker system for the Town Common Veteran’s events, as well as other events, was pursued. Mr. Janke and Mr. Viglione will see if this issue can be funded by a Community Preservation Act (CPA) grant. (OPEN)

7. The meeting adjourned at 6:30 p.m. All documents that were provided during the meeting will be attached to the original minutes on file in the Town Clerk’s office. The next meeting will be at the call of the Chair.
Vincent Viglione
VSAB Recording Secretary

Approved

Ray Janke
Veteran’s Service Agent
Co-Chairperson

Cc: Town Clerk
   Town Administrator
   Board of Selectman
   Committee members
Veterans’ Services Advisory Board Meeting Notice

Meeting Date: 10-12-2017
Time: 6:00 pm
Location: Selectmen’s Meeting Room
Agenda:

#1 Old Business

#1a VSAB Statement of Support for ESGR Program update

#1b Facebook/Town IT update

#1c Veterans Day planning/coordination/review

#2 New business

#3 Public input/concerns

#4 Good of the VSAB

#4a Town Common sound system update
### Belchertown Public Schools

**By Location**
- District
- Cold Spring School
- Swift River Elementary School
- Chestnut Hill Community School
- Jabish Brook Middle School
- Belchertown High School

#### November 2017

<table>
<thead>
<tr>
<th>Sun</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
<th>Sat</th>
</tr>
</thead>
<tbody>
<tr>
<td>29</td>
<td>30</td>
<td>31</td>
<td>31</td>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
</tr>
<tr>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
</tr>
</tbody>
</table>

- **ASVAB Testing**
  - Tuesday, 11/7/2017 - 07:45am

- **MCAS ELA Composition**
  - Wednesday, 11/8/2017 - 09:00am

- **Veterans' Day Assembly**
  - Wednesday, 11/8/2017 - 09:00am

- **MCAS Math Retest**
  - Wednesday, 11/8/2017 - 07:45am

- **Fall Concert**
  - Thursday, 11/9/2017 - 07:00pm

- **Veterans' Day Observed**
  - No School - Veteran's Day

- **Senior District Auditions**
  - Friday, 11/10/2017

- **CSS Banking Day**
  - Friday, 11/10/2017 - 09:00am

- **CSS No School - Thanks**
  - Wednesday, 11/22/2017 (All Day)

- **End of First Term**
  - Friday, 11/3/2017 - 09:00am

- **CSS Banking Day**
  - Friday, 11/17/2017 - 09:00am

- **CSS No School - Thanks**
  - Wednesday, 11/29/2017 (All Day)

- **First Term Report Cards**
  - CSS Parent/Teacher Conferences
  - Monday, 11/13/2017 - 04:45pm

- **CSS Parent/Teacher Conferences**
  - Monday, 11/13/2017 (All Day)

- **MCAS Math Retest**
  - Tuesday, 11/14/2017 - 07:45am

- **Personnel & Policy Subcommittee Meeting**
  - Tuesday, 11/14/2017 - 08:00pm

- **School Committee Meeting**
  - Tuesday, 11/14/2017 - 07:00pm

- **Alumni Career Fair**
  - Tuesday, 11/21/2017 - 07:30am

- **Thanksgiving Recess**
  - CSS No School - Thanks

- **CSS No School - Thanks**
  - Wednesday, 11/29/2017 (All Day)

- **CSS No School - Thanks**
  - Wednesday, 11/29/2017 (All Day)

#### Additional Information

- [www.belchertowns.org/calendar/month/2017-11](http://www.belchertowns.org/calendar/month/2017-11)
For Immediate Release
October 20, 2017

***Press Advisory***

2017 Belchertown Veterans’ Day Events:

Belchertown Veterans’ Day Ceremony set for Saturday, November 11, 2017

The Belchertown Veterans’ Agent announces the 2017 Veterans’ Day ceremonies will take place on Saturday, November 11, 2017. The Town ceremony will start at 9:30 am taking place at the Town Common to honor the veterans who are memorialized there. At 11:00 am there will be a ceremony in Veterans’ Memorial Auditorium at Belchertown High School to honor all veterans. All citizens of Belchertown and the surrounding communities, especially all those who have served in the military and/or the merchant marines, are invited to attend to pay tribute to our veterans. The Chestnut Hill Community School Band and Chorus will perform. Guest speaker will be Belchertown Veterans’ Agent Raymond Janke. Light refreshments will be served after the ceremony.

Veterans’ Day, originally Armistice Day, is a day established by the U.S. Congress as a national holiday to honor all Americans who have served in the U.S. military at any time, not just during a period of war. On this day Americans thank all living and deceased veterans for their sacrifices and service to their country.

Also, please attend the Belchertown High School Veterans’ Day assembly honoring our veterans in the auditorium on November 8, 2017 starting at 9:00 a.m.
VETERANS' DAY CEREMONY

ORDER OF EVENTS

BELCHERTOWN HIGH SCHOOL VETERAN’S MEMORIAL AUDITORIUM

Saturday, NOVEMBER 11, 2017

- 11:00 AM  RINGING OF THE BELL
- POSTING OF THE COLORS
- “STAR SPANGLED BANNER” – CHCS Band directed by Mr. Jason Mosall
- INVOCATION PRAYER – Reverend XXXX, I shall offer prayer. (Ray Janke)
- PLEDGE OF ALLEGIANCE
- OPENING REMARKS – Ray Janke, Belchertown Veterans’ Agent
- Any Government Officials: XXX opening remarks
- ARMED FORCES MEDLEY – CHCS Chorus directed by Mr. Josh Guerraz
  - PRESENTATION OF SERVICE FLAGS
- “AMAZING GRACE” – CHCS Chorus
  - PRESENTATION OF MIA FLAG
- Any Government Officials: XXX additional remarks
- “GOD BLESS AMERICA” – CHCS BAND
- KEYNOTE SPEAKER – Raymond Janke, Belchertown Veterans’ Agent
- “SALUTE TO AMERICA” Combined CHCS Band & CHORUS
- BENEDICTION – Reverend XXXX, I shall offer prayer. (Ray Janke)
- CLOSING REMARKS – Ray Janke
- RETRIEVAL OF COLORS

Estimated time of ceremony 45-60 minutes
VETERANS DAY PROGRAM
△ 90-120 days in advance: send invitations to all government (federal, state, local) officials to attend.
△ 60-90 days in advance: procure guest speaker. Coordinate with B'town HS/Superintendent re: need of auditorium, coffee (Large pot), juice (5 gallon container), and janitorial cost...
△ 30-60 days in advance: coordinate with B’town Police, EMS, A.L. Auxiliary for food distribution
△ 1 and 2 weeks in advance: run articles in The Sentinel, Gazette, and Republican. (TV stations too; channel 22, 40, and 5)

DAY’ PROGRAM
0900: Gathering at the Town common for a short ceremony.
0930: Start short ceremony at the Town common to remember and salute the veterans no longer present because of their supreme sacrifice. (Flag full staffed, short speech: Today we give thanks for the Veterans that gave their lives/are fallen...and, TAPS played)

AT BHS AUDITORIUM 11:11 a.m. SHARP—4 rings of bell

☆ MC—“Please Stand and remove your hats”, commands “Present the Colors”, Colors, EXCEPT BRANCH FLAGS proceed (in formation at right shoulder arms) from rear of auditorium to station in formation in front of stage. Color Guard remains at attention at right shoulder arms.
☆ “STAR SPANGLED BANNER”-CHCS Band
☆ Opening prayer- Belchertown clergy
☆ MC- "Please join together in our Pledge of Allegiance"
☆ MC command "Secure the Colors". Colors placed in floor stands, Color Guard retires to seats. MC- "Please be seated"
☆ MC acknowledges dignitaries in attendance:
☆ MC opening statement
☆ Presentation and stationing of U.S. Military SERVICE FLAGS.
  o MC invites veterans in audience--”Today we join together as a family in thanks to those that answered the call of their country to serve in military service. At this time I would like to introduce some of these Americans. I ask that if you served in the service of the flag presented as its song begins, please stand, and remain standing, as the CHCS choir under the direction of Mr. Josh Gueraz sings “The Armed Forces Medley” and the service flags are stationed.”
  o Pause—MC —“Lest we forget- there is one more flag, please stand”
☆ Song- “AMAZING GRACE”, POW/MIA flag stationed UNANNOUNCED
☆ MC invites audience to stand and join together in singing - “GOD BLESS AMERICA”
☆ MC “Please be seated”
☆ MC’s- introduction of CHCS band- under the direction of Mr. Jason Mosall praise/thanks
☆ MC introduces Guest speaker: Raymond Janke, Belchertown Veterans’ Agent
☆ MC Closing and thanks. Invitation to refreshments in cafeteria served by members of the Belchertown Veterans Council.
☆ Closing prayer- by Belchertown clergy
☆ MC—"Color Guard, station to Colors"
☆ MC—“retire the colors” (Color Guard depart auditorium with flags).
☆ Departing song by the CHCS choir.

Estimated time of ceremony 45-60 minutes
LONG DISTANCE HORN SPEAKER PUBLIC ADDRESS SYSTEM KIT W/ FOUR LARGE OUTDOOR HORN SPEAKERS

LONG-RANGE PA KIT

Wetron WA-624E '240 Watt Amp' Wired & Wireless Mics
500 Ft. 16/2 Speaker Wire
4 x 13.5'' Horn Speakers

CLICK HERE TO ENLARGE

$1,195.00

SKU:
PA-LD-4-HORN-KIT
This outdoor / indoor pa sound system kit is designed those who need to make public announcements to be heard over wide long areas. Mostly designed for voice announcements. The four large 50 watt horn speakers will reach out over longer distances than cone speakers. Horn speakers offer considerable penetration for voice announcements. Not the best choice for music because of low bass response but GREAT for voice amplification.

This system includes the following items for a complete solution to get you up and running fast.

- 1 - 240 mixer amplifier with 70V audio output
- 4 - 13.5 inch 50 watt horn speakers with built in 70V transformers, includes mounting brackets.
- 1 - 500 Ft. spool of speaker wire 16/2 in a cable jacket.
- 1 - Wired Microphone with cable
- 1 - UHF Wireless microphone set with one wireless hand held mic.
- 1 - Audio aux. input cable for music or siren input.
Stadium Sound System with 3 JBL All-Weather Stadium Paging Horns 2 Atlas Sound Wall Mount Speakers and Atlas Sound Mixer Amplifier

Part # STSS-3CSSH302SM82TAA120
Model # STSS-3CSSH302SM82TAA120

This JBL Stadium Sound System is ideal for 1000-1500 people gathered within an arena setting where vocal clarity and coverage are essential. Typical applications are football, baseball and soccer stadiums, race tracks and parking areas.

Availability: In Stock and Ready to Ship! Free Shipping!

List Price $1,894.99
Pro Acoustics Price $1,508.99
Your Savings $383.00 (20%)
Pyle KTHSP330 120 W PA Amplifier System with Horn Speakers (White)

Write a review

FREE Walmart Grocery pickup

Pyle KTHSP330 120 W PA Amplifier System with Horn Speakers (White)

$242.12

Sold & shipped by Health N Support • Return policy

Qty: 1

Add to Cart

Add to List

Add to Registry

Free shipping

Choose a store Free pickup not available from this seller

1 other seller from $209.90

$209.90 + Free shipping

Sold & Shipped by All in Retail

Compare all 2 sellers

Tell us if something is incorrect

Consider these popular products
About this item

Disclaimer: While we aim to provide accurate product information, it is provided by manufacturers, suppliers and others, and has not been verified by us. See our disclaimer.

Amp Details:
- Power On/Off with LED Indicator
- 1/4" Phone Jack
- LED Level Display
- Master Volume Control
- High/Mid/Low Tone Controls
- Front 3.5mm AUX CD Input Jack
- MIC 1 Talkover
- Phono/Aux Volume Control
- M

Specifications

<table>
<thead>
<tr>
<th>Brand</th>
<th>Pyle</th>
</tr>
</thead>
<tbody>
<tr>
<td>Model</td>
<td>KTHSP330</td>
</tr>
<tr>
<td>Manufacturer Part Number</td>
<td>KTHSP330</td>
</tr>
</tbody>
</table>

Customer Q&A

Get specific details about this product from customers who own it.

Sort by: Number of ans

Could 2 mic work with this system and do you sell the extra one? 0 answers

Can all the speakers be separated? 0 answers

1-2 of 2 questions

Reviews
Community Preservation Committee
Town of Belchertown

2017 Application Submission Form

Proposals for Community Preservation funding must be submitted by downloading or using the attached application form. All relevant information requested on the application form must be included with the proposal. Please refer to the Community Preservation Criteria Guidelines that are posted on the CPC website: www.Belchertowncpc.org.

Applications must be typewritten or provided as a word processing document using a minimum font size of 12. Applicants are required to send “before” pictures with their application and must send “after” pictures when submitting their final invoice. Please send one copy of the application electronically to Jnate7007@aol.com. Ten hard copies of the application and all supporting documentation must be submitted to:

<table>
<thead>
<tr>
<th>Community Preservation Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town of Belchertown</td>
</tr>
<tr>
<td>2 Jabish St.</td>
</tr>
<tr>
<td>Belchertown, MA 01007-0670</td>
</tr>
</tbody>
</table>

Applications may be submitted from NOVEMBER 1st up to 5 pm on Monday, December 19, 2016 for proposals to be considered at the May 2017 Town Meeting. Unless an applicant can demonstrate that a significant opportunity would otherwise be lost, applications will not be accepted after this date.

For further information about the application process, visit the CPC Web page (www.Belchertowncpc.org) or email us at Jnate7007@aol.com.

Review by the Community Preservation Committee

Each application will be acknowledged when it is received. It will be reviewed for completeness and the applicant will be notified if additional information or an interview is required.

The Community Preservation Committee encourages submission of projects under $5,000.

Funding Decisions

The Community Preservation Committee will submit its recommendations for the use of CPA funds to Town Meeting. In advance of that vote, the CPC will hold a public meeting to discuss their recommendations with the Town.
APPLICATION FOR COMMUNITY PRESERVATION FUNDING
Submit to: Community Preservation Committee
Belchertown Town Hall
2 Jabish Street
Belchertown, Massachusetts 01007
Email: Jnate7007@aol.com

<table>
<thead>
<tr>
<th>Name of Applicant/Contact Person:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsoring Organization, if applicable:</td>
<td></td>
</tr>
<tr>
<td>Mailing Address:</td>
<td></td>
</tr>
<tr>
<td>Daytime Phone:</td>
<td></td>
</tr>
<tr>
<td>Evening Phone:</td>
<td></td>
</tr>
<tr>
<td>Email:</td>
<td></td>
</tr>
<tr>
<td>Name of Proposal</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Project Cost</th>
<th>CPA Funds Requested</th>
<th>Cost Share Amount</th>
<th>Cost Share Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>$</td>
<td>$</td>
<td>%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Assessor's Map Number</th>
<th>Assessor's Lot/Parcel Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deed Book Number</td>
<td>Deed Page Number</td>
</tr>
<tr>
<td>Project Street Address</td>
<td></td>
</tr>
</tbody>
</table>

Attach separate sheet if more than one lot/parcel/deed book/deed page number

Attach a copy of the Assessor's Map(s) with the project parcel outlined (if appropriate for your project)

CPA Category *(You must check off a minimum of one category, but may identify more than one category, if applicable to your project)*

- Open Space
- Historic Preservation
- Recreation
- Community Housing
PROJECT DESCRIPTION:
• **All of the following MUST be answered in the space provided.**
• Applications will be returned as incomplete if all relevant requested information is not provided.
• Include supporting materials and exhibits as necessary.
• Please refer to the Eelchertown Community Preservation Criteria posted on the web site before and while completing this application.

1. **Describe the project.**

2. **Goals:**
   a. What are the goals of the proposed project?

   b. Who will benefit and why?

   c. How will success be measured?
3. **Community Preservation Committee Criteria:**
How does the project fulfill the General and Specific Criteria of the Community Preservation Committee Guidelines? (Refer to the specifications in the Guidelines)

4. **Community Need:**
   a. How does the community benefit from this project?

   b. If applicable, explain how this project addresses needs identified in existing Town plans? (Such as the Open Space and Recreation Plan, Community Plan, etc)

5. **Community Support:**
   a. What is the nature and level of support? Include letters of support from any Town boards or community groups that have endorsed the project.
6. **Budget:**

**Budget Summary**

<table>
<thead>
<tr>
<th>Total Project Cost</th>
<th>CPA Funds Requested</th>
<th>Cost Share Amount</th>
<th>Cost Share Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>$</td>
<td>$</td>
<td>%</td>
</tr>
</tbody>
</table>

Equipment is generally defined as an item with a useful life expectancy of more than one year. Supplies are defined as an item with a useful life of less than one year. Construction means all types of work done on a particular property or building including erecting, altering or remodeling. The cost share is very important in giving the application a competitive advantage.

**Budget Categories**

<table>
<thead>
<tr>
<th></th>
<th>CPA FUNDS</th>
<th>OTHER FUNDS (cost share)</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contractual</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Construction</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**note:** CPA FUNDING FOR ANY CATEGORY REQUIRES COMPETITIVE BIDDING unless you can provide a sole source justification for any category not competitively selected

**Attach a minimum of one recent bid**

**Budget Cost Sharing**

Identify the amount of cost sharing for this project. Sources include private, federal, state or local government, or any other sources.

<table>
<thead>
<tr>
<th>Organization</th>
<th>Item</th>
<th>Amount</th>
<th>Type (cash, in-kind, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. **Funding:**
   a. Attach commitment letters from any organization providing a cost share contribution listed in the table above.

   b. Describe any other attempts (including unsuccessful) to secure funding for this project.
c. Are any "Other Funds" in the budget in-kind? If yes, describe how the value of the in-kind contribution was derived. (In-kind contributions can be defined as a contribution of services or property, donated equipment, buildings or land, or donated supplies)

8. **Timeline:**
   Provide a schedule for project implementation, including a timeline for starting and ending major tasks and project completion.

9. **Implementation:**
   a. Project Manager Contact Information

<table>
<thead>
<tr>
<th>Who will be the Project manager</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Daytime Phone:</td>
<td></td>
</tr>
<tr>
<td>Evening Phone:</td>
<td></td>
</tr>
<tr>
<td>Email:</td>
<td></td>
</tr>
</tbody>
</table>

10. **Maintenance:**
    a. If ongoing maintenance is required, who will be responsible for it?
b. How will it be funded?

Maintenance Budget

<table>
<thead>
<tr>
<th>Year one</th>
<th>Year two</th>
<th>Year three</th>
<th>Year four</th>
<th>Year five</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

11. Site Documentation: (Submit 3 copies only)
   a. Attach documentation that you have control over the site, such as a Purchase and Sale Agreement, option or deed.
   b. Submit one copy of digital pictures of the “before” status of your project via CD or via e-mail to Jnate7007@aol.com with your electronic submission. If your application is approved, additional pictures of the completed project will be required. These pictures are needed for documentation of the use of town funds and for use on the web site.

TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE INDIVIDUAL OR GOVERNING BODY OF THE APPLICANT.

ADDITIONAL INFORMATION:

12. Project Documentation: (Submit 3 copies only)
   Attach any applicable engineering plans, architectural drawings, site plans, any other renderings, relevant studies or material.

13. Other Information: Any additional information that might benefit the CPC in consideration of this project.
<table>
<thead>
<tr>
<th>Authorized Representative</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First Name</strong></td>
<td><strong>Last Name</strong></td>
</tr>
<tr>
<td><strong>Title</strong></td>
<td><strong>Telephone Number</strong></td>
</tr>
<tr>
<td>Email:</td>
<td><strong>Fax Number</strong></td>
</tr>
<tr>
<td>Signature of Authorized Representative</td>
<td><strong>Date Signed</strong></td>
</tr>
</tbody>
</table>