



Town of Belchertown
SCHOLARSHIP COMMITTEE
School Central Office
14 Maple Street
Belchertown, MA 01007
Tel: 413-323-0425



Final Minutes of May 16, 2018

Members Present: Erica Rose, Karol Coffin, Mike Knapp, Donna Lusignan, Lorraine Alves, and Lisa Aiken. Minutes by Clerk Lisa Aiken

5:34 p.m. – Chairman D. Lusignan called the meeting to order

Minutes: L. Alves made a motion to approve the minutes of April 11, 2018 as amended. C. Koffin seconded. Vote unanimous 6:0:1

Discussion Items:

- Scholarship Fund Account Balance Update: The balance as of May 16, 2018 was \$6,624.35. The Board is interested in pursuing information from the town about placing the scholarship monies into a certificate of deposit rather than an account that is subject to stock market fluctuation. D. Lusignan will speak with the Treasurer Collector about this matter.

Senior Awards Night:

- Award Letter, Gift and Presentation: On Wednesday, May 30, 2018 at 6 p.m., D. Lusignan and C. Koffin will present each of the three recipients with an award letter from the town administrator, a small gift (picture frame) and a graduation card. The BHS principal has requested that award presenters say a little about each recipient. The Board of Selectmen liaison Brenda Aldrich was invited to present the awards with members of the Scholarship Committee but has declined due to another obligation.
- Scholarship Committee Exhibit Table: The Committee's Outreach Table will be set up at 5p.m. and is meant to provide information on how donations can be made to the Scholarship Fund.

5:50 p.m. Donna Robbins arrived at the meeting.

Action Item(s):

- Finalize Scholarship Award Recipients: Each Committee member reduced their applicant selections to three from the six finalists selected at the April 11th meeting. The final three applicants were selected by tallying the total points awarded in each category. D. Lusignan made a motion to award a \$1,000 scholarship to each of the following: Grace Terry, Madison Perkins, Abigail Patel. D. Robbins seconded. Vote unanimous 7:0:0

Miscellaneous Items:

- Annual Appointments Recommendations will be submitted to the Board of Selectman by May 24th. All current members plan to serve on the committee again next year.
- Designation of Committee Members Duties: Committee members will vote to re-designate duties at their next meeting.
- Set next meeting date: The Committee set the next meeting for Wednesday, June 20, 2018 at 5:30 p.m. with location to be determined.

6:35 p.m. M. Knapp made a motion to adjourn the meeting. C. Koffin seconded. Vote Unanimous 7:0