



Town of Belchertown
SCHOLARSHIP COMMITTEE
School Central Office
14 Maple Street
Belchertown, MA 01007
Tel: 413-323-0425

Final Minutes of February 6, 2018

Members Present: Donna Lusignan, Karol Coffin, Mike Knapp, Lorraine Alves and Lisa Aiken.
Minutes by Clerk, Lisa Aiken

5:50 pm – Chairman Lusignan opened the meeting. The meeting was posted to begin at 5:30pm as recorded but the committee could not meet quorum status until stated time.

Minutes of January 26, 2018: K. Coffin made a motion to approve the minutes as written. L. Alves seconded. All were in favor. Vote: 5:0:0, unanimous.

Scholarship Fund Account Balance Update: The balance as of February 2, 2018 was \$5087.57.
(+ \$389.50 from 1/23/2018).

Donations–Tax Deductions & New Tax Laws: D. Lusignan inquired with the Belchertown Treasurer/Collector who provided information as to whether scholarship fund donations are Tax Deductible. Information was provided stating charitable contributions to government units are tax deductible under Section 170 (c) (1) of the IRS Code, if made for a public purpose. However, due to impending new tax laws this may change and those donating should check with a tax professional.

6:05pm – Mike Knapp joined the meeting

Action Item:

Finalize Scholarship Fund Application Procedures, Information & Instructions, Cont'd :

The committee held discussion and made final revisions to the 3rd rendition of this document. D. Lusignan will prepare the final document and forward to the Schools IT Dept. for upload into the scholarship committee new website by accessing www.belchertownps.org.

Miscellaneous:

- The committee will devise a “rubric system” for the review and grading of incoming student applications. Committee members were asked to provide their ideas which will then be formatted into one system for all members to use.
- Next Meeting: D. Lusignan set the next Scholarship Committee for March 21, 2018 at 6pm, pending quorum status.

6:48pm: M. Knapp motioned to adjourn the meeting, L. Alves seconded, All were in favor. Vote:5:0:0.