



Town of Belchertown
SCHOLARSHIP COMMITTEE
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Final Minutes of Friday, February 21, 2020

(Lawrence Memorial Hall/Town Hall, Room 104)

Members Present: D. Lusignan, L. Aiken, R. Bansal, L. Alves. Minutes by R. Bansal

5:30pm –Open Meeting

- Minutes: L. Aiken motioned to accept the minutes of February 4, 2020 as written. L. Alves seconded .Vote 4:0

➤ Discussion Items:

Scholarship Account Balance: The current account balance as of February 21, 2020 is \$8429.54.

The Olive Bridge Fund- D. Lusignan initially reached out to this private contributor on January 8, 2020 and with committee consensus reached out again on February 6, 2020 via email. The Committee held discussion and agreed that D. Lusignan should reach out by sending a letter via regular mail with hopes of connecting.

➤ Action Items:

Quarterly Tax Insert-New Info: D. Lusignan submitted the newly revised tax insert to the Treasurer/Collectors Office on February 10, 2020, as per the committee’s original changes which referenced the newly approved scholarship fund “operations account”. This new account was to provide small funding for administrative costs. However, the town accountant has since clarified there is no need for this additional account as we are considered a town committee. Hence the requested basic necessities will now be provided for. In addition, there is a small town gift account that covers such items as awards, plaques, seals/certificates etc.to which D. Lusignan was given authorization to utilize this account via town purchase order.

Approve Final Scholarship Application-Yr. 2020: The Committee held discussion and made revisions to this year’s application. D. Lusignan will forward a final draft to committee members for review, finalize and forward to the School IT Department to post onto the school website.

Revise Rubric: The Committee held discussion and made revisions to this year’s rubric grading/point system. D. Lusignan will forward a final draft to committee members for review, finalize and forward to the School IT Department to post onto the school website.

- Next meeting: L. Alves motioned to set the next meeting date to Thursday, April 2, 2020 @ 5:30PM; location to be determined. R. Bansal seconded, All in favor 4:0.

6:37 pm – R. Bansal moved to adjourn the meeting, L. Alves seconded. All were in favor; 4:0.

