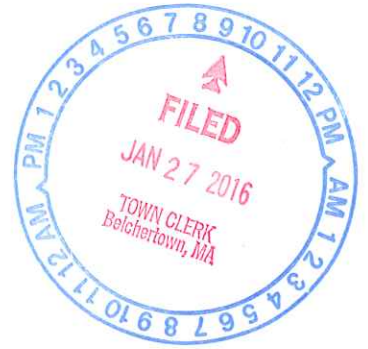




TOWN OF BELCHERTOWN
Finance Committee
Lawrence Memorial Hall
2 Jabish Street • P.O. Box 670
Belchertown, Massachusetts 01007



Lynne Raymer, Chairman
Edward Boscher, Vice-Chairman
Laurie Shea, Clerk
Melissa Hurst
Steven Rose

Meeting Minutes

Date: Tuesday, December 15, 2015
Time: 7:00 PM
Location: Lawrence Memorial Hall
Present: Lynne Raymer, Edward Boscher, Laurie Shea, Steven Rose, Melissa Hurst
Guests: Jill Panto, Gary Brougham, Nicholas O'Connor

- Meeting called to order at 7:01 PM
- Ms. Shea distributed the minutes from the November 17, 2015 meeting.
- Mr. Rose moved to accept the minutes. Ms. Hurst seconded.
- Minutes were accepted 5-0-0.

Old Business:

- None noted.

New Business:

- Ms. Panto relayed to the committee that the highway services department incurred an approximate \$10,000 unanticipated equipment repair.
- Ms. Raymer reported to the committee that she spoke with the school department business manager, Edward Dunn and received up to date financials. Ms. Raymer further noted, as substantiated by the financials submitted to the committee, the school district encumbers the majority of their expenditures, including salaries.
- Ms. Raymer and Mr. Boucher announced they attended a School Committee financial subcommittee primarily as observers. In attendance were School Committee members Michael Knapp, Thomas Laughter and Dawn French, Superintendent Karol Coffin, and school district business manager, Edward Dunn.
- Finance Committee discussed that the school district is already projecting the need for an approximate \$200,000 increase for level funding and up to an \$860,000 increase for a full

needs based budget in FY17. Also discussed was student enrollment is down and 122 school choice seats have been filled.

- Mr. O'Connor presented a condensed and preliminary outline of the potential usage of the Patrick Center and announced the creation of a nine member re-use committee representing various sectors of the community, both public and private. Mr. Boucher was elected by the committee to represent the FinCom on the re-use committee with a vote of 5-0-0.
- A review of the FY16 financial to date appeared reasonable and relatively on target with department budgets.
- Ms. Panto noted to the committee that the unfunded pension plan needs a substantial contribution starting in FY17.
- Ms. Panto announced she would be sending out budget worksheet to departments and would ask for a 5 yr. capital request to be included.
- **Other Business:**
- None noted.

Adjournment:


- Ms. Raymer called to adjourn and Mr. Rose seconded.
- Meeting adjourned at 7:54 PM.

Respectfully submitted,



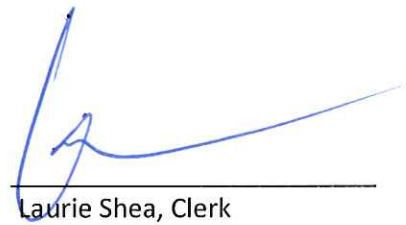
Laurie Shea, Clerk

FINCOM Town of Belchertown (Endorsed by majority)



Lynne Raymer, Chairman

Edward Boscher, Vice Chairman



Laurie Shea, Clerk



Steven Rose



Melissa Hurst