Meeting Minutes

Date: Wednesday, January 31, 2018
Time: 7:00pm
Location: Lawrence Memorial Hall
Present: Steven Rose, Lynne Raymer, Melissa Hurst, Edward Boscher, Laurie Shea
Guest(s): Ron Aponte, Archie Archible, Brenda Aldrich, Gary Brougham, Jill Panto
Town Clerk/Elections – Colleen Toothille-Berte
Council on Aging – Bill Korzenowski
Library – Sheila McCormick

- Meeting called to order at 7:02pm.

Town Clerk/Elections
- Discussion that there may need to be a change in the process for early voting – possibly need an official with a voting machine
- Discussion that some funds are being reimbursed for early voting – forms submitted but no payment from the Commonwealth yet. Some costs to be reimbursed, but not all
- Shared sheet with local dog license fees
- Review of proposed budget

Council on Aging
- Discussion of contracted services – radio with the van and after consultation with the Fire Department found Goosetown Communications – rental agreement – fundraising is covering the FY18 costs
- Discussion of increased maintenance of vans (2010 and 2011) – Commonwealth sent title stating that van is past its serviceable use. Town Garage does not have a computer needed for repairs, so need to use an outside vendor
For vans, grants are competitive – federal funds passing through state. Grant cycle starts in May
Leasing options if not awarded grants
Discussion that some staff are paid through contracts/grants, but this does not cover step increases
Discussion that new assisted living facility will not be offering medical or shopping transportation
Discussion of salary range for new department head
Discussion of software needs – price for software was significantly higher than anticipated – MIS looking for grants, but Belchertown is not a community compact town
Review of proposed Council on Aging/Senior Center budget

Library
Discussion of increase of 2.8% in CWMARS, as well as increases for heating oil
Discussed request for increased custodian hours and that current custodian has been donating time, request to increase page hours, and request for new computers – custodian hours are the highest priority
Discussion that Friends of Clapp Memorial Library give approximately 50% of what they make at the book sales – last year was about $21,000
Review of proposed library budget

Miscellaneous Matters
Judy Metcalf from the Board of Health to attend the meeting on February 7, 2018

Adjournments
Meeting adjourned at 8:04pm.

Respectfully submitted,

Melissa Hurst, Clerk

FINCOM Town of Belchertown (Endorsed by majority)

Steven Rose, Chair
Lynne Raymer, Vice Chair
Melissa Hurst, Clerk
Laurie Shea