

**Belchertown EDIC**  
Meeting

November 16, 2015

Members

Bill Terry  Jonathan Spiegel  Beth Maroney   
Kirk Stephens  Bob Rivard

Meeting Open 7:05 p.m.  
Selectmen's Meeting Room, Town Hall

Guest, Presenters, Observers;  
Claire O'Neill, Mass Development

Media  
Pat Barry; Community Television

Agenda Item #1 Adoption of Minutes

none

Agenda Item #2 Payables

Two invoices were received from Jim Kuc one for \$1,260 and one for 225.00.  
Jim secured all but three buildings and supplied and installed a fence around the burned out cottage. Bill Terry motioned to pay the two invoices. Beth Maroney seconded. Vote 4-0-0

Agenda Item #3 Development Status

Claire O'Neill informed the Board that MassDev has identified a grant program to fund up to \$200,000.00 to remove asbestos from buildings. MassDev plans on applying for two, \$200,000.00 grants, to remove asbestos from the Infirmary building and the School building. A public hearing must be held and the EDIC must vote to proceed.

Bill Terry motioned to approve the grant applications and Kirk Stephens seconded. Vote 4-0-0  
Bill advised that we need to confirm we will have a quorum for the public hearing meeting. We will have only three members in Town on December 9<sup>th</sup> so we need to confirm if a telephone attendee is legal. Beth motioned and Jonathan seconded to approve a phone vote if legal.  
Vote 4-0-0

Claire O'Neill informed us that MassDev is moving forward with securing bids to demo the Infirmary building, the School building and the Boys/Girls Industrial buildings. Bids will be due December 18, 2015. Based upon bids and funds available we will proceed. Claire advised that the cost to remove the five (5) remaining cottages is around \$550,000.00. In addition the clean-up of the cottage destroyed by fire will be extensive.

#### Agenda Item # 4 Additions to Agenda

Bill Terry circulated a copy of the letter sent to the Planning Board requesting that the Business Technology Way West road name be changed to Front Street (per vote at the November 4<sup>th</sup> meeting).

Bill Terry advised that Beth has secured a DUNS number for the EDIC (a copy of the approval with the number was circulated).

#### Agenda Item # 5 Security

All but three buildings were recently re-secured (see payables for listing). Kirk Stephens had discussions with Hampshire Towing (HT) to establish a tow zone around the site. The idea is to start towing at dusk until dawn. The proposed agreement was reviewed and some concerns were discussed. Bill Terry motioned to have Kirk discuss our concerns with HT and, if resolved, to sign the agreement so we can start ASAP. Jonathan Spiegel seconded. Vote 4-0-0

#### Agenda Item # 6 Member Time

No issues.

#### Agenda Item # 7 Adjournment

Bill Terry Moved to adjourn at 7:35 p.m. Beth Maroney seconded. Vote 4- 0- 0

Respectfully Submitted



Bill Terry

Chairman







**TOWN OF BELCHERTOWN**  
***Economic Development & Industrial Corporation***  
Supporting Business Growth and Development in Belchertown

2 Jabish Street, P.O. Box 670, Belchertown, MA 01007 \* (413) 323\*0778 \*

William A. Terry, Chairman

November 12, 2015

Planning Board  
Town of Belchertown  
P. O. Box 964  
Belchertown, MA 01007

Dear Planning Board Members;

The Belchertown EDIC at the posted meeting, November 4, 2015, voted 5-0-0 to change the road name of Business Technology Way West to Front Street which leads into the former State School. This will extend Front Street from State Street into the former State School. There are two abutters with one for sale. The GPS system currently identifies Front Street but not Business Technology Way West which is a negative for development.

Also the BEDIC is requesting that the current subdivision plan be extended for three years to allow time for the BEDIC to finalize development plans.

Thank you for your consideration.

Sincerely,

William A. Terry

EIN # 04-3297395

Bill Terry

From: Govt CCR Email [govtccremail@dnb.com]  
Sent: Tuesday, November 10, 2015 7:26 PM  
To: billterry385@gmail.com  
Subject: New DUNS:Belchertown Economic Development & Industrial Corporation [ ref:\_00D306len.\_500a010LR17:ref ]



\*\*\*PLEASE DO NOT REPLY TO THIS EMAIL\*\*\* Case # 14939657  
D&B has fulfilled your D-U-N-S number request. Your D-U-N-S number is  
**080058054.**

For SAM registration, please enter your business name and address as follows:  
Legal Business Name - Belchertown Economic Development & Industrial Corporation  
Address Line 1 - 2 Jabish St Belchertown MA 01007

**YOU MUST WAIT AT LEAST 24-48 BUSINESS HOURS BEFORE USING THIS DUNS NUMBER, ESPECIALLY IF YOU ARE GOING TO REGISTER IN SAM.**

For SAM registration questions, please contact the **SAM Help Desk**: [www.fsd.gov](http://www.fsd.gov) or call 17866760678220

Steps for System for Award Management (SAM) Registrations:

1. Go to [www.sam.gov](http://www.sam.gov).
2. Create a Personal Account and Login.
3. Click "Register New Entity" under "Register/Update Entity" on your "My SAM" page.
4. Review Registration Overview and click "Start Registration"
5. Select the type of Entity (typically "Business or Organization")
6. Select "Yes" for "Do you wish to bid on contracts? Then Click "Next"
7. Confirm Purpose and Click "Next"
8. Complete "Core Data" as follows:
  - a. Validate your DUNS information.
  - b. Enter Business Information (TIN and so on).
  - c. Enter the CAGE code if you have one. If not, one will be assigned to you after your registration is completed. Foreign registrants must enter an NCAGE code.
  - d. Enter General Information (business types, organization structure, etc.).
  - e. Financial Information (Electronic Funds Transfer (EFT) Information).
  - f. Executive Compensation.
  - g. Proceedings Details.
9. Complete "Assertions" as follows:
  - a. Goods and Services (NAICS, PSC, etc.).
  - b. Size Metrics.
  - c. EDI Information.
  - d. Disaster Relief Information.
10. Complete "Representations and Certifications" as follows:
  - a. FAR Responses.
  - b. Architect-Engineer Responses.
  - c. DFARS Responses.
11. Complete "Points of Contact".

Your entity registration should become 3-5 days after the IRS validates your TIN information. You need your entity's TIN and taxpayer name (as it appears on your last tax return). Foreign entities that do not pay employees within the U.S. do not need to provide a TIN. (A TIN is an Employer Identification Number (EIN) assigned by the IRS)  
Sole proprietors may use their Social Security Number (SSN) assigned by the Social Security Administration (SSA) if they do not have a TIN, but please be advised that it will not be treated as "privacy act" data in SAM.  
To obtain an EIN visit: [www.irs.gov/businesses/small/article/0,,id=102767,00.html](http://www.irs.gov/businesses/small/article/0,,id=102767,00.html). Activating a new EIN with the IRS takes 2-5 weeks.

You may receive a customer service survey in your e-mail. Please take a moment to provide your feedback.

Sincerely,  
D&B Government Customer Response Center

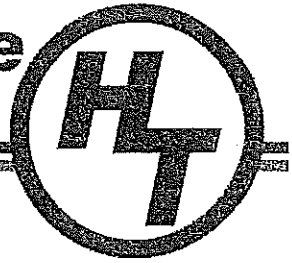
650 New Ludlow Rd  
South Hadley, MA 01075

170 Main Street  
Holyoke, MA 01040

info@hampshiretowing.com  
www.hampshiretowing.com

P. (413)534-5373  
F. (413)536-6003

**Hampshire  
Towing**



## Agreement for Authorized Removal of Vehicles in Parking Lots

*Office Use Only*

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

THIS AGREEMENT IS HEREBY ENTERED UNTO AND BETWEEN **HAMPSHIRE TOWING** AND THE "CLIENT"

Property Name \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

For the term of one (1) year from the contract date above, the client authorizes **Hampshire Towing** and its agents to remove unauthorized vehicles in accordance with provisions of Massachusetts general law. The below reference individuals will be the principally designated persons recognized by this contract to assign **Hampshire Towing** and its agents to lawfully remove unauthorized vehicles from the referenced site.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

This agreement will serve as the clients' authorization for **Hampshire Towing** to act as its agent in the on-site removal of any and all unauthorized vehicles that are covered by this contract. The client represents and warrants that it has the right to authorize and affect such immediate removal of the vehicle from its premises. Furthermore, the client agrees to indemnify and hold **Hampshire Towing** harmless from and against any and all claims, actions, lawsuits, losses, damages, and/or liabilities, including attorney fees and costs of defense, which may arise pursuant to this agreement, except in the case of any damages to the vehicle caused solely by the gross negligence and/or illegal conduct of **Hampshire Towing** or its agents.

**Hampshire Towing** shall look primarily to the owner(s) of the removed vehicles for payment of its towing and storage charges. The client shall only be responsible for such charges if the removal was erroneously authorized by the client or its agents. A copy of the clients' current parking regulations (to be enforced by **Hampshire Towing**) are attached and incorporated by reference into this agreement. Any revisions to said regulations must be provided to **Hampshire Towing** a minimum of seven (7) days prior to their effective date. THIS CONTRACT CAN BE CANCELLED WITHIN THIRTY (30) DAYS BY WRITTEN NOTICE FROM EITHER PARTY. UNLESS CANCELLED, THIS CONTRACT WILL AUTOMATICALLY BE RENEWED ON A YEARLY BASIS WITHOUT FURTHER ACTION FROM EITHER PARTY.

\_\_\_\_\_  
Signature - Authorized Agent of the Property

\_\_\_\_\_  
Print Name

## **State School Towing To Begin**

The Belchertown EDIC wishes to inform motorists that a policy of towing vehicles parked on or adjacent to the State School property will begin on December 1, 2015. Any vehicle parked on or adjacent to the property between dusk and dawn will be towed at their owner's expense. Signs will be posted in all areas around the property perimeter. This is now required for public safety reasons. The public is reminded that the entire property is posted as NO TREASPASSING and the Police Department will be removing violators.

-end-