



Belchertown Cultural Council Town Hall, 2 Jabish Street, Belchertown, MA 01007
E: hello@belchertownculturalcouncil.com

MEETING NOTICE

Committee/Board: **Belchertown Cultural Council - Food Truck Friday Planning Committee**

Date: **May 23, 2019** Time: **7PM** Location: **Clapp Library**

- Introducing guests
- Review Budget from Nicole Carlson and Jen Tuner
- Band Update from Nicole Anliker
- Merchandise Update from Nicole
 - Costs for T-shirts, tanks, stainless steel tumblers, and blankets
 - Figure out quantities and colors
 - Who will add inventory to our Square account
- Mktg/Promotion Update from April
 - Design Update from Amy including print deadlines
 - Confirm Sentinel dates/deadlines
 - Help with distribution of flyers and posters
- Water Solution - update from Jennifer Whitehead
- Community Partnership Update
 - July - Senior Center Program? Touch the truck/cruiser?
 - What is the Library bring in June (start hyping this)
 - What other artistic collaborators will be included?
- Detailed site map for June
 - Google earth layout
 - Use Truck Lengths listed in application to come up with detailed layout
 - List bathrooms, trucks, bands, and community partner locations
- Entertainment for people standing in lines
 - Jennifer Whitehead has some ideas
- Volunteer Signup
 - Need a Volunteer Coordinator - any volunteers?
 - How many do we need, at what times, doing what?