

BELCHERTOWN COUNCIL ON AGING

Minutes for meeting on September 27, 2018

Members

Colleen Duro-Shea
Robert Farrington
Maura Guzik
Tim Niejadlik
Diane Plant

Guests

Jessica Langlois
Dave Small

Absent

Donna Bozoglos
Jim Dowling

Bob Farrington called the meeting to order at 5:30 pm.

Minutes

As a result of Maura and Diane not being at the last meeting, the meeting minutes will be voted on at the next Board Meeting on October 25th.

Directors Report

Jessica L. reported the following to the Council:

Staff: Graeme Reid retired as a driver for the Home Delivered Meals Program. Joseph Tominsky who volunteered for 3 months while Reid was overseas has been hired to replace Reid. Interviews for fill in drivers were 9/18 and 9/19 and 2 individuals were hired to fill in as needed. Home Delivered Meals (HDM) Drivers for the program are paid through a grant for the Nutrition Program. The drivers have not received raises in several years and are only getting paid \$7.25/hour two hours a day. Jessica recommended the Board vote to increase their hourly rate. Tim motioned to increase the rate by 3% of the current hourly rate. Bob seconded and the motion passed Yes 6, No 0. The new hire will start at the current rate of \$7.25 which will increase to \$7.47 after 90 days.

Programs: MA Elder Care approved an increase for the HDM in the Nutrition Program from \$6 to \$7. Participation numbers for programs involved HDMs 1,800 and congregate 581, Companion Errand 11 clients and 21 rides, Outreach 73 clients and 18 Shine clients, Transportation 40 clients with 202 rides.

Administration: Western MA Elder Care approved the State Home Care contract for Non-Homemaker services. Contract dates approved are from 10/1/2018 through 9/20/2021.

Other: Jessica reviewed the three year trend of the van maintenance expense which escalated to \$12,129 in FY 18 due to a blown engine. Jessica also reviewed the van mileage for the 2011 and 2010 vans.

Capital Needs: Jessica reviewed the FY 2018 capital expenses. Tim asked if the staff has prioritized capital needs for the next budget to which Jessica indicated not yet. Tim presented a format from other towns for Jessica to prepare a capital budget for the Finance Committee.

Other: ID Badges will be prepared by the Police Department. The Police staff are taking pictures of the COA staff and volunteers for the ID Badges.

BSCCA Update: The Annual Bizarre is scheduled for November 3, 2018. Money raised will go toward the purchase of the new van. Historically only 30 sponsor letters were sent out for donations and now 200 have gone out. The BSCCA donated \$250 to cover the shirts worn for marchers in the parade and for decorations on the van. There was approximately \$1,400 raised at the Thrift Store.

Committee Reports

Transportation: Tim informed the Board the quotes from three dealers have been submitted and Jessica can the forms he provided to outline to the Finance Committee the capital plan for the next five years. He estimated the cost of the van to be \$75,000. Dave mentioned that a representative of National Van showcased a van at the Center that he, Jessica and Kim toured. The van was very nice and well received by all. Notably, Bell & Hudson has already donated \$1,000 toward the van purchase.

Comments from the Liaison: Liaison was not in attendance, however Jessica mentioned he did meet with her to discuss Affirmative Action and the van purchase during the month.

New Business:

Jessica reported the Board needs to vote on making the annual donation for the Black Board, the Town's emergency communication system. The annual donation is \$1,000 from each Town Department. Maura motioned to donate the \$1,000 for the Black Board and Bob seconded motion. Motion passed Yes 6, No 0.

Motion to adjourned 6:15PM was made by Bob and seconded by Tim. Motion passed Yes 6 No 0.

Respectfully Submitted,
Maura Guzik
Secretary of Belchertown COA