

Belchertown Council on Aging

Minutes for meeting on May 24, 2018

Members

Jim Dowling
Robert Farrington
Maura Guzik
Diane Plante

Guests

Jessica Langlois
Gary Brougham

Absent

Donna Bozoglos

Maura Guzik called the meeting to order at 6:01 pm.

1.Minutes

A motion to accept the minutes from March 22, 2018 was made by Bob F. and seconded by Jim D. Motion passed- Yes (4) No (0).

A motion to accept the minutes from April 5, 2018 was made by Bob F. and seconded by Jim D. Motion passed Yes (4) No (0).

2.Supportive Daycare Program

Jessica Langlois gave a brief history of the program. She explained how the program is currently funded and that at the end of FY18 it will have a deficit of \$9,000. She reported that attendance has been declining and that even if the maximum of 10 clients attended M-F the fees would not cover expenses. She informed the Council that The Supportive Daycare Program is not self- sustaining and with no outside grants or monies available the program would continue to accumulate debt.

She stated, "It is recommend that the Supportive Daycare Program close at the end of FY18.

After statements from members of the community and employees Diane Radebaugh, David Small, Katy Martin and Cindy Kroll, lengthy discussion and statements from Gary Brougham, and the Council a motion was made by Bob F. to recommend The Selectboard end the Supportive Daycare Program as of June 30, 2018. Seconded by Diane.

The motion passed Yes (3) No (0) abstentions (1).

Respectfully Submitted,

Diane Plante

Secretary

Belchertown Council on Aging

3. Director's Report

Jessica L. reported the following to The Council:

Staff: Driver, Ralph Rose is out until further notice. An ad will run in the Sentinel for two weeks advertising for a fill in driver.

Nutrition Program:

There was an increase in meals served at the Center for March and April. Home deliveries have also increased.

She has been brainstorming with Katy M. (Program Coordinator) on ways to increase the numbers. Ideas include Celebrity Servers, Raffles, Bring a friend, adding lighter fare ie. Salads etc.

Monthly tracking is now available for review.

Administrative:

Protective Service training is scheduled for the beginning of June. This is a requirement from Western Ma. Elder Care for several Title III Programs.

The Grievance Policy has been updated This document is also needed for Title III Programs.

Staff continues to take CMS (Center for Medicare Services) training, approximately half have completed the training.

Other:

A draft of a Release of Liability form to borrow medical equipment from The Center has been sent to the Town's Lawyer. This will release the Town from liability and track usage of the equipment.

Office painting is complete.

A motion was made by Bob F. to authorize Jessica Langlois as the signing designee for payroll per the Town Accountant. Seconded by Diane P. Motion passed Yes (4) No (0)

The two new COA Members will be on the Selectboard agenda for 5/29/2018. Donna B. and Diane P. will be reappointed at that meeting also.

4. Kitchen Equipment Update

The Nutrition Coordinator reports no issues with the dishwasher.

5. BSCCA Update

None

6. Comments from the Liaison

None

7. Committee Reports

None

8. New Business

None

A motion was made by Jim D. to adjourn the meeting and seconded by Bob F.

Motion passed Yes (4) No (0).

Maura G. adjourned the meeting at 7:40 pm.