

# BELCHERTOWN COUNCIL ON AGING

Minutes for meeting on May 23, 2019

<u>Members</u>	<u>Guests</u>	<u>Absent</u>
Colleen Duro-Shea	Jessica Langlois	Maura Guzik
Robert Farrington		Ed Boscher, Liaison
Jim Dowling		
Diane Plante		
Donna Bozoglos		
Tim Niejadlik		

Bob Farrington called the meeting to order at 5:30 PM

## Minute

A motion was made to accept the minutes of the April meeting by Diane, seconded by Colleen Motion passed 6-0.

## Directors Report

Jessica L. reported the following to the Council:

Staff: Jessica will start advertising for an Outreach Assistant

Programs: Jessica presented the program spreadsheet. Nutrition Program numbers very well attended, programs in line with target numbers. Diane asked for definition of the Wellness Visits. Jessica defined purpose of these visits and how information tracked and how staff follows protocols to protect client information.

Center Code of conduct suggested changes made and approved by town Administrator for implementation for the benefit and safety of clients and staff.

Council discussed the excellent work done by Ed Boscher in helping the Center present request for van funding. Motion to fund van passed at Town Meeting. Limited discussion on possible advertising by 4 highest donor on van windows, size and length of time etc. Jessica will check with Dave as he has done some research on this already. Need for "branding" Center to keep logos and wording simplified to prevent confusion i.e. Community Center vs. Senior Center.

Motion to accept directors Report by Diane, seconded by Donna, motions passes 6-0

Other: No committee reports, liaison absent no report

New Business:

Jessica suggested we have a June meeting but no July meeting as attendance by members will be minimal due to previous appointments/vacations. All agreed. Council discussed the need to individually thank Dave for all his hard work on the van getting quotes, researching and testing models. All agreed to do this, Jessica will draw up a letter for COA to sign.

Jessica gave a grant update stating there are more grant applications this year for less money. She has not received word yet on our applications. Jessica also discussed the WestMass ElderCare's "Citizens Advisory Board" make-up and the need to have a member from the COA on it. All agreed to discuss further at June meeting.

Membership discussed the agenda for June meeting to include topics on the next major project to work on, and to review warrant signature procedures and current need for Chairman to sign even the smallest requests.

Next meeting will be June 27<sup>th</sup> at 5:30 PM at the Center

Motion to adjourn was made at 5:54 pm by Diane, seconded by Donna. Motion passed 6-0