

BELCHERTOWN COUNCIL ON AGING

Minutes for Budget meeting on February 21, 2019

Members

Maura Guzik
Jim Dowling
Colleen Duro-Shea
Tim Niejaklik

Guests

Jessica Langlois, ED
David Smal

Absent

Robert Harrington
Ed Boscher, Liaison
Diane Plant
Donna Bozoglos

Maura Guzik called the meeting to order at 5:30 PM.

Minutes:

There was no vote on the previous meeting minutes as there was not a quorum to vote. Minutes will be voted on at the next meeting.

Directors Report:

Jessica reported the following to the Council:

Staff: Laurene Kendall has been appointed to the Outreach Assistant as of 1/14/2019. Ms. Kendall previously worked at the Chicopee Senior Center is SHINE Certified and lives in Granby.

The Outreach Aide has given her notice and her last day is 2/14/2019. The Center is looking to combine 2 grant funded positions into one and has asked the Town to consider paying the benefits portion of the salary.

Diane Morgan, Outreach Coordinator will be retiring as of 3/29/2019. Her position will be posted.

Programs: Jess reviewed participation in the nutrition, companion errand, outreach and transportation programs during the month of January.

Administration: All subcommittee meetings need to be posted with the Town in accordance with the Open Meeting Law. Jess is drafting a "Code of Conduct" for clients of the Center.

Other: Reviewed van donations so far. AARP will be coming in to do taxes for Clients and the calendar is full.

BSCCA Update:

A thank you note from the Board will be sent to the Crafters as a result of money raised for the van. No other updates at this time.

Committee Reports:

Dave updated everyone on the three quotes for the van. Entering into a lease seems to be the best option and the Town likes 3 year leases based on experience with the highway and police departments. The van could either be a 9-11 or 10-13 passenger van. It was recommended to move forward with a 10-13 as the difference is only \$700.

New Business:

Jessica gave an update regarding operation in the kitchen as they were down three kitchen workers. Since Jessica is Servsafe certified she was able to help out in the kitchen along with Katie.

The meeting ended at 6:02 PM.

Respectfully Submitted,
Maura Guzik
Secretary of Belchertown COA