

Belchertown Council on Aging

Minutes for meeting on March 22, 2018



Members

Donna Bozoglos
Jim Dowling
Maura Guzik
Diane Plante

Guests

Cynthia Kroll

Absent

Brenda Aldrich
Robert Farrington

Maura Guzik called the meeting to order at 6 pm.

Minutes

A motion to except the minutes was made by Donna B. and seconded by Maura G. Motion passed Yes (2) No (0).

Interim Director's Report

Programs:

Cynthia K. reported that activities statistics and volunteer tracking began in January. Volunteer time tracking has become much more accurate. The data should be available for the Council to review once the new Director is involved. The Council was informed that members need to log the time they are at all meetings in order to obtain credit for their volunteer time.

Supportive Day Care:

Cynthia Kroll reported that billable units continued to decline in February due to client illness. The program's account balance continues to be depleted. Formula Grant money may be used to supplement the program if funds are available in June. The Formula Grant currently has a balance of \$1559.00. BSCCA has voted to assist with the shortfall if necessary.

The Coordinator has received some inquiries and continues to market the program. She is also working on updating the programs records to meet required monitoring information including modifying reassessments to semi-annual. Cynthia stated that it has been difficult for the Coordinator and that she is concerned about the clients.

Nutrition Department:

Cynthia K. informed the Council that the meals numbers continue to decline which is not unusual in the winter. Congregate meals range from 10 - 30 a day. Special meals bring in the most clients so the St. Patrick's Day luncheon was moved from Thurs. to Fri. (day with the least attendance) in order to draw new clients. 8 clients returned for the Fri. event.

Home delivered meals numbers have been declining also. From December 2017- 1,635 to February 2018- 1,475. In order to keep State funding these numbers need to increase. The Council will continue to monitor the program and will address the decline with the new Director.

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Cynthia K. reported that the dishwasher had a mechanical issue that the Town's Maintenance Dept. was able to repair. Laura Wagner will go out to bid for a new appliance when she feels it is necessary.

The Board of Health required splash guard at to kitchen washing station was installed by Ron.

The 1999 Dodge van used by the Program has been added to the Town surplus list.

Administrative:

Cynthia K. informed the Council that the Western Mass. Monitoring Reports for the Companion Errand, Outreach and Nutrition Program have been received. The new Director will have until August/September to complete all training, focus groups etc.

Other:

Cynthia K. reported the following-

1. The 2010 van needed repairs that the DPW was able to accomplish. Dave S. is researching information in this area to assist the new Director.
2. The Verizon Wireless account was closed due to the cell phone not being used for some time.
3. Due to a concern for client safety, sand was obtained and used on the sidewalks and parking lot.
4. The painting project is up and running. 2 large offices, 2 small offices, the connector and the bathrooms will be painted. Some Town budget money is being used, the balance of the connector account and the BSCCA will pay the difference. The Association has agreed to fund painting the Director's office and will be completed when the new Director chooses.

Thank You Katy for spearheading this project.

BSCCA Update

Jim D. will continue to represent the COA at monthly meetings

Maura G. stated that she had attended the last meeting and informed them about the hiring process for the new Director.

5 ADA compliant toilets were previously by the Association. This was revisited and approved again.

Comments from Liaison

None

Committee Reports

None

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New Business

- The Recreation Dept. has requested Senior Center program information in order for it to be included in their spring booklet.
- Maura G. reported that the potential new hires had many good ideas including outdoor activities, evening programs and cooking classes. Cynthia K. stated that the staff is excited about the new Director.
- Diane P. presented information on the Mercy Life Program.
- It was agreed that revisiting a name change should be discussed with the new Director.

A motion was made to adjourn by Diane P. and seconded by Donna B.
Motion passed Yes (4) No (0).

Meeting was adjourned at 6:40 pm.

Respectfully Submitted,
Diane Plante
Secretary
Belchertown COA

Approved on 5-24-18 - Diane Plante