

CPC meeting October 3, 2017

Present: Jim Natle, Linda Leduc, Megan Manitkas, Nancy Bachman Delgado, Peg Louraine, Wilbur Quirk, Les Squires

- The meeting was called to order at 7:16.
- Linda is voted in as Vice Chair. 6-0-0
- The bulk of the meeting was discussing the budget sheets and where we are with all of the projects.
- Our next meeting will be on the October 17, 2017 at 7:00. The group will meet with Steve Williams an hour before the meeting for a tour of the new clock tower.
- Due to the acceptance of the May 2nd minutes, Jim now has the authority to sign off on any invoice presented to the CPC committee. If Jim is unavailable, Peg will have the authority to approve the bill. Jim or Peg will bring a copy of the invoice he/she has signed off on to the next regularly scheduled meeting. Any bills will be put on the agenda from now on.
- The website expenses get paid through a credit card. It was decided that the expenses will run through Jim's personal card and he will be reimbursed through the town.
- Nancy will take care of the web site with Larry Daniele. Larry is our website administrator. We need to update photos, change dates on the grant application, and other miscellaneous tasks.
- The deadline for the grant application for the fiscal 2018 year is Friday December 15th at 5:00 pm.
- The application grants will be distributed at the December 19th meeting.
- We have approved the minutes from the May 16th meeting except to change the year from 2019 to 2018. Jim approved the motion and Les seconded it. It was approved 7-0-0. I will send the revised minutes to the clerk's office.
- The money for the Mader Forest Appraisal project (\$3,500) will be coming back as this project will not happen.
- I will talk to Jill about page 83 of the budget. This page has the administrative expenses.

- A bill for \$875 was approved. This is the fees to belong on the Community Preservation Coalition group???
- The meeting was adjourned at 8:22 pm.

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