

**CPC Minutes  
March 3, 2016**

**Present:** Les Squires, Jim Natle, Judy Healy, Wilbur Quirk, Peg Louraine, Linda Leduc

1. Jim Natle called the meeting to order at 7:05
2. Discussion on this year's budget:

Jim went over this year's budget referencing a memo from the Town Accountant, Jill Panto, and entitled CPA Balances/Sources for ATM May 9, 2016 (FY17 Appropriations). This sheet itemizes the different amounts available from the reserves for each of the three categories, the FY16 additional state revenue and the unreserved fund balance.

FY 17 Reserved	\$82,191
FY16 Reserved	\$8,709
FY 17 Unreserved	<u>\$148,108</u>
Total	\$239,005 *see reserved category amounts below
Minus Debt Service	<u>-\$125,000</u>
Total available for new projects	<b>\$114,005</b>

Open Space	\$32,008
Historic	\$29,316
Housing	<u>\$29,573</u>
<b>Total</b>	<b>\$239,005</b>

This available total is significantly less than what is requested in the applications this year. Discussion continued on how to fund as many of the eligible projects as possible. Each application was discussed as follows:

1. Cemetery Management Software

The committee likes this project but with the Parson's Field stone wall moving forward, it was agreed that this project can wait. Steve Williams will be notified and encouraged to resubmit the application next year.

2. Parson's Field Stonewall

The cost of the project currently is \$217,950 but this amount will be changing and most likely increasing, due to some modifications in the design. The Committee is considering bonding the cost of this project. Jim will discuss with Jill the best options for financing. Steve Williams will be in touch with the Committee on the updated project cost.

3. CHCS – Rehab of Basketball Courts

The Committee has no more questions. **Recommended CPA funds: \$9,000**

#### 4. Holland Glen Conservation Area II

The Committee will recommend funding this project. However we believe the amount needed may have been reduced. Jim will check with LeeAnne on the updated cost.

#### 5. Gravestone Restoration – Mt. Hope/South/Rural Cemeteries

Due to the limited available funds this year the committee will recommended funding half of this project, as in the past. Although we fully encouraged Vince to submit a larger project this year, unfortunately, it is all that can be committed at this time. **Recommended CPA Funds: \$5,000**

#### 6. Library South Window Restoration

The committee discussed funding half of this project. Linda will contact Sheila to make sure the project is still viable if only partially funded. If not, the other option is to prioritize the project that was funded 2 years ago, either do that one and hold off on the window until next year or return the 2014 funds for the exterior trim work so that the window may be fully funded this year. **Recommended CPA Funds: \$16,500**

#### 7. Window Replacement, Everett Acres

The Committee is considering bonding the cost of this project. Jim will discuss with Jill the best options for financing. Steve Williams will be in touch with the Committee on the updated project cost. Peg will contact Pam Rogers to confirm if there are any other funds available to off-set the request project cost of \$98,589.22.

#### 8. Grantham Group Housing Project

If the other projects are funded as above, there is approximately \$20,000 left to fund the Grantham Group. With the Town's support of \$218,000 in FY16 the two years combined total is still \$12,000 short of the original \$250,000 requested. Jim will contact the Board of Selectmen to make them aware of the shortfall and ask that the Town provide the remainder, if need be.

The Committee will finalize these numbers at the next meeting on March 15, 2016.

#### 4. Motion to adjourn at 7:55 (Louraine, Healy 6/0)