

CPC meeting January 2, 2018

Present Jim Natle, Linda Leduc, Eric Wojtowicz, Peg Louraine, Wilbur Quirk, Judy Healey (7:40)

Meeting called to order 7:10

An invoice from Go Daddy was approved in the amount of \$380.24. This is for our domain name on the Belchertown CPC website. It is for 5 years.

Wilbur brought in his real estate bill to show how the annual CPC amount is calculated.

It is as follows:

1. Subtract \$100,000 from your taxable value of your property
2. Divide this number by 1,000
3. Multiply this number by the tax rate
4. Take this new number and multiply by 1.5%
5. This is your annual CPA amount

Most, if not all, grants need the assessor map number.

- Project # 1 Lake Vale/Hillcrest/South/Rural Cemetery Jim CPA amount \$ 9,975

Two questions on this project. On page 6, the maintenance will be funded through "normal budget forecasts". We need clarification on what that means. A letter from Historical Gravestone Services Company states that "each stone will be cleaned and treated for biological growth" What is the cleaning agent that is used?

- Project # 2 Cemetery Field Work (Setting Bounds, Pins, & Stakes) Megan CPA amount \$10,150

An explanation is needed on the maintenance budget as there isn't one on the grant process. The budget summary is miscalculated as the project cost and the CPA funds requested is the same but it still has a cost share amount. What is the cemetery perpetual fund and how much is in it?

- Project # 3 Belchertown Fair tent Peg CPA amount \$5,000

Ramona (Mona) Griffin was at the meeting to explain this project and project #4. There is no cost share listed while the project cost was \$7,498 and the CPA requested funds was \$5,000. Many issues exist with this grant application. No estimate, no description of the tent, does this qualify under CPA guidelines, need assessor map #, letters of support, and page 6 of the application needs to be filled out.

Peg will call the CPA coalition office to see if this can go through a CPA grant. The tent size would be 30 X 60. Other cost alternatives (used tent, just purchase the top part, smaller tent, etc...) were discussed.

Mona will redo this grant request with the missing information.

- Project # 4 Belchertown Common Gazebo Restoration Peg CPA amount \$46,500

Like project #3, many issues exist with this application. The electrical quote looks excessive, nothing in the budget section, only one estimate, the electrical quote is off mathematically, and you need the assessor map #. Mona will get answers on all of the questions by our February 6th meeting or sooner if possible.

- Project # 5 Disc Golf Park Nancy CPA amount \$7,425

The plan is to put an 18 hole disc golf course on the "Piper Farm" land owned by the town. The committee would like a better map to see exactly where this project is going to be. The biggest question is where do you park.

- Project # 6 Leveling Foley Field Nancy CPA amount \$34,400

The plan is to level a significant portion of the Foley field so that the entire area is completely at the same level. This will allow the Recreation department to move the present softball/baseball field to an outer edge and then have more space for additional fields. The questions which came up included the cost seems to be high and where exactly is the spot to be leveled.

- Project # 7 Outdoor Pickle Ball Courts Wilbur \$39,905.15

Pickle ball has become very popular in the United States and in Belchertown. There is a waiting list right now for the indoor league. The committee has asked for a more simplified explanation on how the quotes add up. Another question was the "Lowes Grant" as an additional funding source. The

committee would like an explanation on this. A more detailed map is needed and if the project cannot be fully funded, is there an alternative funding approach?

- Project #8 Fencing at the CHCS location Wilbur \$1,772.25

Last year, new fencing was put up at CHCS as the old fence was in need of major repairs and safety issues were present. The rec department is looking to put up one more section of fence to enclose the entire area. This will stop vehicles from entering the play areas and also serve as a safety measure. The committee would like a better map and photo of the area. The timeline needs to be changed to the summer of 2018.

- Project # 9 Town Common Public Address System Judy \$5,830.10

This address system will allow a group such as the Belchertown Fair Committee to make announcements which will be heard over the entire area of the Common. There are many issues on the grant request which needs correcting. They include the project cost numbers, the cost share amount, the reference to the historical commission, maintenance reference to BCTV, and the "normal budget forecasts" in the maintenance section. There may be an issue if this qualifies as an acceptable grant under the CPA guidelines.

- Project # 10 Mader Town Forest Jim \$70,000

The total purchase is \$375,500. Who will be the Project Manager once LeeAnne leaves in February? What will the Kestrel Trust and attorney fees be once the project is done?

- Project #11 Lake Wallace/Carriage Grove Trial – Part 1 \$100,000

The total project amount for "part 1" is \$478,930. We are wondering why this project costs so much. Is it because of ADA compliance and wetlands? What is the total project cost and number of parts? Can our CPA amount be reduced?

- Project #12 Rhino shield for Schoolhouse and Sentinel Building Linda \$22,500.00

The total project cost is \$39,145. The Belchertown Historical Association is paying the carpentry part of this project. The CPC would be paying for the Rhino Shield materials and application. The budget cost sharing section on page 5 should not include the Rhino Shield section.

- Project #13 Roof Windows and Door for Washington District Schoolhouse Linda \$24,050

The budget cost sharing section on page 5 should not include the first Bulldog finishing amount and the Marios Construction amount.

At 9:10, a motion by Peg was made to adjourn the meeting. Linda seconded the motion.