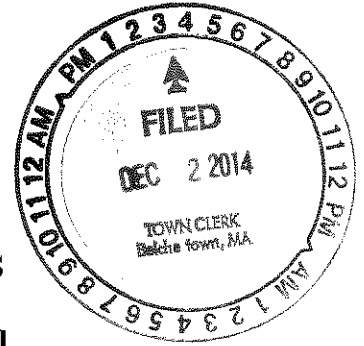


**TOWN OF BELCHERTOWN
BOARD OF SELECTMEN'S MEETING MINUTES
MONDAY, AUGUST 25, 2014
Selectmen's Meeting Room, Lawrence Memorial Hall**



Present: Brenda Q. Aldrich, Ronald E. Aponte, George D. Archible, Kenneth E. Elstein, William R. Barnett

- 1) **Call to Order:** Chairman ^{Aldrich} Barnett called the meeting to order at 7:30 p.m. with the Pledge of Allegiance.

- 2) **Sign Documents:**
 - a) Warrant #1508 was signed for \$1,089,697.67.
 - b) Routine documents
 - c) Approval of Minutes: None.

- 3) **Additions to the Agenda:**
 - Surner License Application: Mr. Aldrich proposed the board meet on an off meeting night to review the Surner License Application. The meeting will be held on September 15, 2014 at 7:00 p.m. in the Auditorium at Lawrence Memorial Hall.

- 4) **Appearances Before the Board:**
 - 7:35 p.m. Family Center: Mr. Elstein presented the details. He feels this service is very important. He indicated that Lori Allen is the new coordinator at the Family Center. Ms. Allen indicated that Northampton Collaborative will help with funding to keep the Family Center open. The building is ready to go on September 2nd. They will be open four days a week for 3 hours (9:30 am – 12:30 pm). They expect up to 30 children.

Mr. Aponte stressed a very difficult budget situation. Mr. Elstein feels the Family Center must remain in the budget somehow.

Mr. Aponte will request a discussion with the Recreation Commission regarding the possibility of the Family Center utilizing part of the Recreation Center.

Mr. Elstein moved the Board authorize the Family Center to open for the month of September. Seconded by Mr. Barnett. Motion passes 5 – 0.

- 5) **Discussion/Action Items:**
 - a. FY15 Transit Services Agreement: Mr. Aponte presented the details of the Transit Services Agreement to the Board. Mr. Aponte moved to authorize the Chairman to endorse the FY15 Transit Services Agreement. Seconded by Mr. Elstein. Motion passes 5 – 0.

- b. Endorse Chapter 90 Requests: Mr. Archible presented the details. This is for paving done on Clark Street, Dana Hill, Greenwich Hill, North Liberty Street, Shea Avenue, Summit Street, Oakridge Drive and Mt. View Drive for a total amount of paving costs of \$231,453.02 as well as \$300.00 for the Rte 181 – Footprints Road Project. Mr. Archible moved the Board endorse the Chapter 90 Requests in the total amount of \$231,753.02. Seconded by Mr. Elstein. Motion passes 5 – 0.
- c. Endorse Pizza Hut Common Victualler License: Mr. Elstein presented the details for this request. Pizza Hut of America is opening a new delivery / carryout location at 145A North Main Street and has applied for their Common Victualler's License. Mr. Elstein moved the Board endorse the Common Victualler license for Pizza Hut. Seconded by Mr. Archible. Motion passes 5 - 0.
- d. Endorse PVPC Invoice #21 – FY12 Belchertown Regional Community Assistance Program: Mr. Aponte presented the details to the Board. Mr. Aponte moved the Board endorse the PVPC Invoice #21 – FY12 in the amount of \$6,462.09. Seconded by Mr. Elstein. Motion passes 5 – 0.
- e. Endorse Primary Warrant: Mr. Barnett details stating this is the warrant for the State Primary to be held on September 9th. Mr. Barnett moved the Board endorse the Primary Warrant. Seconded by Mr. Elstein. Motion passes 5 – 0.
- f. Appointment of Election Officers: Mr. Aponte recused himself from this discussion. Mr. Barnett presented the details. Per the recommendation of Colleen Toothill-Berte, Mr. Barnett moved the Board appoint the election officers as presented. Seconded by Mr. Elstein. Motion passes 4 – 0 - 1(Aponte).
- g. Appointment of Senior Center Supportive Day Care Program Assistant: Per the recommendation of Bill Korzenowski, Director of the Council on Aging, Mr. Elstein moved to appoint Kristin Grabowski to the position of Senior Center Supportive Day Care Assistant, effective date August 25, 2014. Seconded by Mr. Aponte. Motion passes 5 – 0.
- h. Council on Aging Request to Increase Hours of Supportive Day Program Coordinator: Mr. Elstein presented the details of the request. He indicated that the Supportive Day Care Coordinator position was budgeted for 28 hours but that she has been working 32 hours for the last four years. The Council on Aging wants the hours to be permanently changed from 28 hours to 32 hours and for the benefits to be calculated at 32 hours. Mr. Brougham, Town Administrator, confirmed that this is accurate and that he had spoken with the Town Accountant regarding this concern. Mr. Elstein moved the Board approve the request to increase the hours from 28 to 32 and for benefits to be calculated at 32 hours. Seconded by Mr. Aponte. Motion passes 4 – yes, 1 – no (Archible).
- i. Right of First Refusal – Loftus, Springfield Road: Mr. Aponte presented the details. Mr. Aponte presented the details to the Board. He stated that both the Planning Board and Conservation Commission had voted to recommend the Board of Selectmen not exercise their right of first refusal on this property. Mr. Aponte moved the Board not exercise its right of first refusal on the property located on Springfield Road, Map 255, Lot 126.00. Seconded by Mr. Elstein. Motion passes 5 – 0.
- j. Request of Fire Chief for Fair Weekend: Mr. Aponte presented the details to the Board. Chief Bock is requesting from the Board dispensation to solicit donations from the public in uniform on the Town Common during the Belchertown Fair

weekend. Mr. Aponte moved the Board approve the request. Seconded by Mr. Elstein. Motion passes 5 – 0.

- k. Surplus LifePak 112 Cardiac Monitors: Mr. Aponte presented the details to the Board. Cpt. Bodamer is requesting the Board surplus two LifePak 12 cardiac monitors to the Belchertown EMS Association. Mr. Aponte indicated that these units are 13 years old. He stated the department recently was approved for 2 new units. The department has been approved for two new units. Mr. Aponte moved the Board declare these units to be surpluses. Second by Mr. Elstein. Motion passes 5 – 0.
 - l. Sate's Request for Updated Designation of Chief Procurement Officer: Mr. Barnett presented the details to the Board. Mr. Barnett moved the Board appoint Gary Brougham, Town Administrator as the Chief Procurement Office. Seconded by Mr. Elstein. Motion passes 5 - 0
 - m. Accept Part-Time Police Dispatcher Resignation: The Board accepted the resignation of Emily Oles as a part-time dispatcher, effective immediately. A letter will be sent to Ms. Oles thanking her for her service to the Town.
 - n. Police Chief's Request to Attend International Association of Chiefs of Police Conference: Mr. Archible presented the details to the Board. Chief Fox is requesting permission to attend the International Association of Chiefs of Police annual conference in Orlando, Florida from October 24th – 29th. Mr. Archible moved the Board grant permission for Chief Fox to attend the conference. Seconded by Mr. Aponte. Motion passes 5 – 0.
 - o. Appointment(s) of Heavy Equipment Operator II: Per the recommendation of Steve Williams, Director of Public Works, Mr. Archible moved to appoint Scott Swistak and Darin Braese to the position of Heavy Equipment Operator II, effective immediately. This will be a promotion for Mr. Braese. Motion seconded by Mr. Elstein. Motion passes 5 – 0.
 - p. Appointment(s) of Maintenance Laborer: Per the recommendation of Steve Williams, Director of Public Works, Mr. Archible moved to appoint Anthony Hurtado (Transfer Station Laborer) and Jeff Grossman (Maintenance Seasonal Laborer) to the positions of Maintenance Laborer, effective immediately. Seconded by Mr. Elstein. Motion passes 5 – 0.
 - q. Appointment of DPW Laborer (Transfer Station): Per the recommendation of Steve Williams, Director of Public Works, Mr. Archible moved to appoint Darren Gallagher as Transfer Station Laborer, effective immediately. Seconded by Mr. Elstein. Motion passes 5 – 0.
 - r. Appointment of Highway Laborer: Per the recommendation of Steve Williams, Director of Public Works, Mr. Archible moved to appoint John Grossman (maintenance laborer) to the position of Highway Laborer, effective immediately. Seconded by Mr. Elstein. Motion passes 5 – 0.
 - s. Executive Session – MGL Chapter 30A, Section 21, Subsection 2 and 6: Mr. Aponte moved the Board enter executive session at the conclusion of their regular session pursuant to MGL Chapter 30A, Section 21, Subsections 2 and 6 and not to reconvene in open meeting. Seconded by Mr. Elstein. Roll call vote: Aldrich – yes, Aponte – yes, Elstein – yes, Archible – yes, Barnett – yes.
 - t. Miscellaneous Matters: None.
- 6) **Town Administrator's Report:** None.
- 7) **Review of Weekly Mail:**

#'s 25 & 25a) The Town Moderator has submitted letters to the Board indicating two appointments to the Finance Committee.

#12) Judith Mann a Belchertown resident has requested to Board to order a legal review of the ZBA vote regarding the Sumner Propane Project. Mr. Elstein raised the issue and requested a review. Mr. Aponte stated that he has serious concerns regarding the cost and ethics involved questioning the ZBA's authority. Ms. Aldrich was in agreement with Mr. Aponte stating the Board should not second guess the ZBA's authority. The Board agreed not to pursue this request. Mr. Elstein feels the ZBA narrowly allowed propane as allowed on an existing license.

8) Individual Board Members' Reports:

Mr. Barnett: The Hampshire Council of Governments is seeking input from the Town for a Regional Legislative Summit.

Mr. Elstein: Stated that Charter is merging with Comcast.

Mr. Aponte: Stated that there has been no response from Bel Arts to the pro forma request.

Ms. Aldrich: Gave the Board an update on the search for a new superintendent of schools. There are two finalists one of which has indicated they will not relocate.

9) Questions from the Press: None.

10) Adjournment: Meeting adjourned at 8:40 p.m.

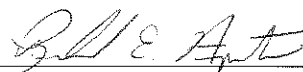
Minutes submitted by Gary L. Brougham, Town Administrator

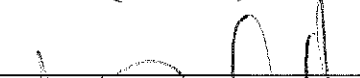
Board approved/endorsed: November 24, 2014

Board of Selectmen - Town of Belchertown


Endorsed by a majority:


Brenda Q. Aldrich, Chairman


Ronald E. Aponte


Kenneth E. Elstein

William R. Barnett


George D. Archible