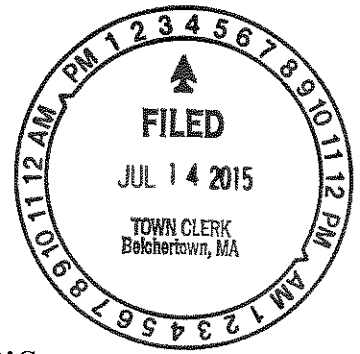


**TOWN OF BELCHERTOWN  
BOARD OF SELECTMEN'S MEETING MINUTES  
MONDAY, JUNE 8, 2015  
Selectmen's Meeting Room, Lawrence Memorial Hall**



**Present:** Ronald E. Aponte, George D. Archible, Brenda Q. Aldrich, Nicholas O'Connor,  
**Absent:** William R. Barnett

- 1) **Call to Order:** Chairman Aponte called the meeting to order at 7:30 p.m. with the Pledge of Allegiance.
  
- 2) **Sign Documents:**
  - a) Warrant #1548 was signed for \$806,551.33.
  - b) Routine documents
  - c) Approval of Minutes: Ms. Aldrich moved the Board accept the minutes of April 13, 2015. Seconded by Mr. Archible. Motion passes 3 – 0 -1 Abstain (O'Connor). Mr. Aldrich moved the Board accept the minutes of April 27, 2015. Seconded by Mr. Archible. Motion passes 3 – 0 -1 Abstain (O'Connor). Ms. Aldrich moved the Board accept the minutes of May 11, 2015. Seconded by Mr. Archible. Motion passes 3 – 0 -1 Abstain (O'Connor).
  
- 3) **Additions to the Agenda:**
  - Sustainable Materials Recovery Program (SMRP) Grants: Mr. Archible presented the details. Steve Williams, Director of Public Works is requesting the Board to endorse the renewal of the Standard Contract form. This allows for a variety of grants to be awarded through the Department of Environmental Protection. The Department of Public Works is applying for a grant for up to \$3,000.00 to make improvements to the Transfer Station.  
  
Mr. Archible moved the Board authorize the Chairman to endorse the Standard Contract form. Seconded by Ms. Aldrich. Motion passes 4 – 0.
  
- 4) **Appearances Before the Board:**
  
- 5) **Discussion/Action Items:**
  - a. Assign Liaison Duties: Mr. Aponte presented the details indicating that every year the Board looks at their liaison duties and makes changes accordingly. Following a discussion it was agreed that Ms. Aldrich will be the liaison for Education. Mr. Aponte will be the liaison for Public Safety. Mr. Archible will be the liaison for the Department of Public Works and Veterans' Services. Mr. O'Connor will be the liaison for Human Services. Mr. Barnett will be the liaison for General Government.
  - b. Appointment of Full-Time Police Officer: Mr. Aponte presented the details. This appointment is to fill the vacancy due to the resignation of a full-time officer. Chief Fox has requested a waiver from the Municipal Police Training Committee to allow a part-time officer to work as a full-time officer. She will attend the Western Mass Regional Police Academy in Springfield. Per the recommendation

of Chief Fox, Mr. Aponte moved to appoint part-time officer Jordyn Bradway to work as a full-time officer as requested. Seconded by Mr. Archible. Motion passes 4 – 0.

- c. Appointment of Member to Zoning Board of Appeals: Mr. Aponte presented the details stating that David Lucey recently resigned and the Zoning Board of Appeals is recommending an associate member be appointed to the vacancy. Mr. Aponte moved to appoint Brian Gibbons to the Zoning Board of Appeals as a full member, effective immediately with a term to expire June 30, 2016. Seconded by Ms. Aldrich. Motion passes 4 – 0.
- d. Appointment of Member to Animal Control Advisory Board: Ms. Aldrich presented the details to the Board. Ms. Aldrich moved to appoint Jim Luippold to the Animal Control Advisory Board, term to expire June 30, 2016. Seconded by Mr. Archible. Motion passes 4 – 0.
- e. Appointment(s) of Members to Family Center: Ms. Aldrich presented the details to the Board. Ms. Aldrich moved the Board appoint Katrina Staples as requested to the Family Center, effective immediately with term to expire June 30, 2016. Seconded by Mr. Archible. Motion passes 4 – 0.

Ms. Aldrich moved to appoint Roger Allen to the Family Center Committee as requested, term to expire June 30, 2016. Seconded by Mr. O'Connor. Motion passes 4 – 0.

- f. Appointment of Members to Cultural Council: Mr. O'Connor presented the details to the Board. The Cultural Council is seeking the appointment of two members. Mr. O'Connor moved the Board appoint Lori Allen to the Cultural Council, term to expire June 30, 2015. Seconded by Ms. Aldrich. Motion passes 4 – 0.

Mr. O'Connor moved to appoint Jennifer Turner to the Cultural Council. Seconded by Ms. Aldrich. Motion passes 4 – 0.

- g. Annual Appointments – Effective July 1, 2015:

Mr. O'Connor moved the Board reappoint the following individuals under his liaison duties (Community Preservation Committee, Conservation Commission, Council on Aging, Cultural Council, Fair Committee, Historical Commission, Historic District Bylaw Commission, Lakes Committee, Parks Beach and Recreation Committee, Skate Park Committee, Trail Stewardship Council).

**Community Preservation Committee**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Betsy Loughran	At-Large Member	06/30/18

**Conservation Commission**

<u>Name</u>	<u>Position</u>	<u>Term</u>
David Haines	Full Member	06/30/18
Michael Cavatorta	Full Member	06/30/18
Jon Clements	Full Member	06/30/18
Nicholas Burns	Associate Member	06/30/16

**Council on Aging**

<u>Name</u>	<u>Position</u>	<u>Term</u>
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George D. Dion	Full Member	06/30/18
Donna M. Bozoglos	Full Member	06/30/18

**Cultural Council**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Jennifer Whitehead	Full Member	06/30/17*
Lori Allen	Full Member	06/30/18
Amanda Saklad	Full Member	06/30/18
Jaime Michaels	Full Member	06/30/18

\*can only serve for 2 more years  
– per MCC guidelines

**Fair Committee**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Mark Nute	Full Member	06/30/16
Cindy Brown	Full Member	06/30/16
Kevin Brown	Full Member	06/30/16
Cathy A. Terry	Full Member	06/30/16
Scott Brown	Full Member	06/30/16
Carla Chaisson	Full Member	06/30/16
Marguerite Brennen	Full Member	06/30/16
William Austin	Full Member	06/30/16
Wendy Chevalier	Full Member	06/30/16
Shawn Lindholm	Full Member	06/30/16
Sandra L. Brougham	Full Member	06/30/16

**Historical Commission**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Maxine H. Oland	Full Member	06/30/18
Judith Fuller Gillan	Full Member	06/30/18
Jill Bierly	Associate Member	06/30/16

**Historic District Bylaw Commission**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Denise Smith	Historic Association Seat	06/30/18
Jonathan Spiegel	Architect Seat	06/30/18

**Lakes Committee**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Kathi Smith	Full Member	06/30/18

**Parks, Beach and Recreation Committee**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Nancy Kwiatkowski	Full Member	06/30/18
William Vosburgh	Full Member	06/30/18

**Skate Park Committee**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Dunstan McNutt	Full Member	06/30/18

**Trail Stewardship Council**

<u>Name</u>	<u>Position</u>	<u>Term</u>
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LeeAnne Connolly	Town's Representative	06/30/16
Douglas Albertson	Town's Alternate Represent.	06/30/16
Jane Bryden	Landowner Representative	06/30/16

Seconded by Ms. Aldrich. Motion passes 4 – 0.

Mr. Aponte moved to reappoint the individuals under his liaison duties (Animal Control Advisory Board and Town Counsel).

**Animal Control Advisory Board**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Angela Gaj	Full Member	06/30/18
Chrystal Greenleaf	Full Member	06/30/18

**Town Counsel**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Kopelman and Paige	Town Counsel	06/30/16

Seconded by Ms. Aldrich. Motion passes 4 – 0.

Mr. Aponte moved to reappoint the following individuals under his liaison duties (Civil Defense Director, Economic Development & Industrial Corporation (EDIC), and Police Department)

**Civil Defense Director**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Edward F. Bock	Civil Defense Director	06/30/16

**Economic Development & Industrial Corporation (EDIC)**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Kirk Stephens	At-Large Seat	06/30/18
Robert Rivard	Industrial Seat	06/30/18

**Police Department**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Bruce Jenks	Police Sergeant	06/30/16
Kevin Pacunas	Police Sergeant	06/30/16
Steven Henn	Police Sergeant	06/30/16
William Panto	Police Sergeant	06/30/16
John Raymer	Full-Time Police Officer / Detective	06/30/16
Edward Oey	Full-Time Police Officer	06/30/16
Valerie Austin	Full-Time Police Officer	06/30/16
Adam Brougham	Full-Time Police Officer	06/30/16
Neil Lozier	Full-Time Police Officer	06/30/16
Jason Krol	Full-Time Police Officer	06/30/16
Dennis Fitzgerald	Full-Time Police Officer	06/30/16
Robert Mann	Full-Time Police Officer	06/30/16
Jason Christofori	Full-Time Police Officer	06/30/16
Michael Roney	Full-Time Police Officer	06/30/16

Michael Beaupre	Full-Time Police Officer	06/30/16
Christopher Mayo	Full-Time Police Officer	06/30/16
Jordyn Bradway	Full-Time Police Officer	06/30/16
Peter Gaj	Part-Time Police Officer	06/30/16
Edward Smith	Part-Time Police Officer	06/30/16
Justin Roy	Part-Time Police Officer	06/30/16
David Conkey	Part-Time Police Officer	06/30/16
Jeremiah McBride	Part-Time Police Officer	06/30/16
Courtney Call	Part-Time Police Officer	06/30/16
Robert Ivey	Part-Time Police Officer	06/30/16
Michael Jablonski	Part-Time Police Officer	06/30/16
Jeremy Burns	Part-Time Police Officer	06/30/16
Joseph Boyle	Auxiliary Police Officer	06/30/16
Kristy Donahue	Auxiliary Police Officer	06/30/16
Joseph Bergdoll	Auxiliary Police Officer	06/30/16
Brandon Blair	Auxiliary Police Officer	06/30/16
Andrew Letendre	Auxiliary Police Officer	06/30/16
Stephanie Cusson	Auxiliary Police Officer	06/30/16
Vincent Daponte	Auxiliary Police Officer	06/30/16
Jeffrey Beleski	Auxiliary Police Officer	06/30/16

Seconded by Mr. O'Connor. Motion passes 4 – 0.

Mr. Archible moved the Board reappoint the following individuals under his liaison duties (Memorial Committee, PVTa Advisory Board, and Superintendent of Insect Pest Control).

<u>Memorial Committee</u>		
<u>Name</u>	<u>Position</u>	<u>Term</u>
Edward Knight	Full Member	06/30/18
William Bowen	Full Member	06/30/18

<u>PVTa Advisory Board</u>		
<u>Name</u>	<u>Position</u>	<u>Term</u>
Brian O'Leary	Representative	06/30/16

<u>Superintendent of Insect Pest Control</u>		
<u>Name</u>	<u>Position</u>	<u>Term</u>
Steven J. Williams	Superintendent	06/30/16

Seconded by Mr. O'Connor. Motion passes 4 – 0.

Mr. Archible moved the Board reappoint the following individuals under his liaison duties (PVPC Alternate Commissioner, PVPC Joint Transportation Committee, and Veterans' Services Advisory Board).

<u>PVPC Alternate Commissioner</u>		
<u>Name</u>	<u>Position</u>	<u>Term</u>
Douglas Albertson	Alternate Commissioner	06/30/16

**PVPC Joint Transportation Committee**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Steven J. Williams	Representative	06/30/16
Douglas Albertson	Alternate	06/30/16
Gary Brougham	Alternate	06/30/16

**Veterans' Services Advisory Board**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Edward Dice	Associate Member	06/30/16
Larry Raines	Associate Member	06/30/16
Michael Ross	Associate Member	06/30/16
Keith Poulin	Associate Member	06/30/16
George "Archie" Archible	At Large Member	06/30/18
Gerry Desilets	At Large Member	06/30/18
Michael Czech	At Large Member	06/30/18

Seconded by Ms. Aldrich. Motion passes 4 – 0.

Ms. Aldrich moved the Board reappoint the following individuals under her liaison duties (Family Center Committee, Scholarship Committee,

**Family Center Committee**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Katrina Staples	Full Member	06/30/18
Elizabeth Crosby	Full Member	06/30/18

**Scholarship Committee**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Heidi Dufresne	Full Member	06/30/16
Simon R. James	Full Member	06/30/16
Theresa Przybylowicz	Full Member	06/30/16
Sharon Barnett	Full Member	06/30/16
Reverend Emmanuel Haqq	Full Member	06/30/16
Karol Coffin	Full Member	06/30/16

Seconded by Mr. O'Connor. Motion passes 4 – 0.

Ms. Aldrich moved the Board reappoint the following individuals under the liaison duties of Mr. Barnett (Assistant Treasurer/Collector, Inspection Services, Technology Advisory Committee, and Zoning Board of Appeals).

**Assistant Treasurer/Collector**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Jane Wolfe	Asst. Treasurer/Collector	06/30/16

**Inspection Services**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Paul Adzima	<ul style="list-style-type: none"><li>• Sealer of Weights &amp; Measures</li><li>• Zoning Enforcement</li></ul>	06/30/16

	Officer	
Richard Rosazza	Electrical Inspector	06/30/16
Mitchell Staszko	Electrical Inspector	06/30/16
Michael T. Henry	Assist. Inspector of Buildings	06/30/16
Arthur Lawler	Assist. Inspector of Buildings	06/30/16

**Technology Advisory Committee**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Frank Lomanno	Full Member	06/30/16
Lew Louraine	Full Member	06/30/16
Yosef Nimni	Full Member	06/30/16
Michael Zoufaly	Full Member	06/30/16
Cynthia Caporale	Full Member	06/30/16

**Zoning Board of Appeals**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Mark Hebert	Full Member	06/30/18
Noah Pefaur	Associate Member	06/30/16

Seconded by Mr. O'Connor. Motion passes 4 – 0.

Mr. O'Connor moved the Board reappoint the following individual under Mr. Barnett's liaison duties (Agricultural Commission).

**Agricultural Commission**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Alan Page	Full Member	6/30/18

Mr. Archible moved the Board reappoint the following individual under Mr. Barnett's liaison duties (Mobile Home Rent Control Board).

**Mobile Home Rent Control Board**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Donald Minney	Full Member	06/30/20

Seconded by Ms. Aldrich. Motion passes 4 – 0.

Ms. Aldrich moved to reappoint the following individual to the Quaboag Valley Business Assistance Corporation

**Quaboag Valley Business Assistance Corporation**

<u>Name</u>	<u>Position</u>	<u>Term</u>
Krista B. Wilson	Belchertown's Representative	06/30/16

Seconded by Mr. O'Connor. Motion passes 4 – 0.

- h. Endorse State House Note – Renewal Borrowing for Lawrence Memorial Hall Window Project: Mr. Archible presented the details to the Board. Ms. Banner is seeking approval and endorsement of State House Note #990 in the amount of

\$50,000 for one year at a rate of 0.52%. There are three forms for the Board to endorse. This was for borrowing for the Lawrence Memorial Hall window restoration project.

Mr. Archible moved the Board endorse the State House Note #990 in the amount of \$50,000.00, the Certificate of the Town Clerk, and the Certificate and Designation form. Seconded by Ms. Aldrich. Motion passes 4 – 0.

- i. Endorse State House Note – Renewal Borrowing for Old Town Hall Window Replacements: Mr. Archible presented the details to the Board. Ms. Banner is seeking approval and endorsement of State House Note #991 in the amount of \$70,000.00 for one year rate of 0.52%. There are three forms for the Board to endorse. This is for borrowing for the Old Town Hall window restoration project.

Mr. Archible moved the Board endorse the State House Note #991 in the amount of \$70,000, the Certificate of the Town Clerk and the Certificate and Designation form. Seconded by Ms. Aldrich. Motion passes 4 – 0.

- j. Special Permit Application Review – Wireless Communication Facility, 270 Franklin Street: Mr. Archible presented the details to the Board. The special permit is for a wireless communication facility to be built at 270 Franklin Street at the May Farm. Mr. Archible moved the Board refer the special permit application to the Planning Board indicating that at this time the Board has no concerns but asks that the Planning Board consider any questions or concerns from other Town Boards and Committees. Seconded by Mr. O'Connor. Motion passes 4 – 0.
- k. Site Plan Application Review – Bridge Street Enterprises, LLC: Mr. Aponte presented the details. This is for a proposed addition on an existing building at 35 Bridge Street. The proposed addition totals 713 sq. ft. Following a brief discussion, Mr. Aponte moved the Board refer the application to the Planning Board and asks that the Planning Board consider any questions or concerns from other Town Boards and Committees. Seconded by Mr. Archible. The motion passes 4 – 0.
- l. Frederick Leigh – Request for Extension to Special Permit at 944 Federal Street: Gary Brougham, Town Administrator presented the details to the Board. He explained that Mr. Leigh is a very passionate collector and restoration expert of vintage Chrysler products. He requires this permit because zoning only allows for one unregistered vehicle on any one lot and he has considerably more. He stores them in a very large garage on his property and maintains additional vehicles behind his residence out of site of the road. He has had this permit since 1994.

Mr. Archible moved to grant the special permit to Mr. Leigh for three years. Seconded by Ms. Aldrich. Motion passes 4 – 0.

- m. Executive Session – MGL Chapter 30A, Section 21, Subsection 2: Ms. Aldrich moved the Board enter executive session at the conclusion of their regular session pursuant to MGL Chapter 30A, Section 21, Subsection 2 and not to reconvene in open meeting. Seconded by Mr. Archible. Roll call vote: Aldrich – yes, Aponte – yes, Archible – yes, O'Connor – yes.
- n. Miscellaneous Matters: None.

- 6) **Town Administrator's Report:** Updated the Board on the progress being made at the former State School grounds.



- 7) **Review of Weekly Mail:** Mail reviewed, no discussion held.
- 8) **Individual Board Members' Reports:**  
Ms. Aldrich: Attended the Belchertown High School graduation. She congratulated all the graduates. There is a school committee meeting tomorrow night.  
  
Mr. O'Connor: He will follow up with his departments now that he has his liaison assignments.  
  
Mr. Aponte: Also attended the High School graduation. Congratulations to all the graduates.
- 9) **Questions from the Press:** None.
- 10) **Adjournment:** Meeting adjourned at 8:35 p.m.

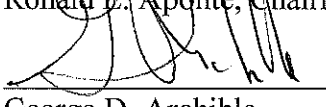
Minutes submitted by Gary L. Brougham, Town Administrator


Board approved/endorsed: \_\_\_\_\_


Board of Selectmen - Town of Belchertown

Endorsed by a majority:

  
\_\_\_\_\_  
Ronald E. Aponte, Chairman

  
\_\_\_\_\_  
George D. Archible

  
\_\_\_\_\_  
Nicholas O'Connor

  
\_\_\_\_\_  
Brenda Q. Aldrich

(absent)  
\_\_\_\_\_  
William R. Barnett