

**TOWN OF BELCHERTOWN
BOARD OF SELECTMEN'S MEETING MINUTES
MONDAY, DECEMBER 12, 2016
Selectmen's Meeting Room, Lawrence Memorial Hall**



Present: George D. Archible, Brenda Q. Aldrich, Nicholas O'Connor, William R. Barnett
Absent: Ronald E, Aponte

Call to Order: Chairman Archible called the meeting to order at 7:30 p.m. with the Pledge of Allegiance.

2) Sign Documents:

- a) Warrant #17244 was signed for \$1,691,618.02.
- b) Routine documents
- c) Approval of Minutes: Mr. O'Connor moved the Board accept the minutes of November 12, 2016. Seconded by Ms. Aldrich. Motion passes 4 – 0.

3) Additions to the Agenda:

4) Appearances Before the Board:

- 7:35 p.m. Lisa Banner, Treasurer-Collector: Ms. Banner presented the details to the Board to endorse the bond requests.

Mr. O'Connor read the following:

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Belchertown, Massachusetts (the "Town"), certify that at a meeting of the board held December 12, 2016, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: That in order to reduce interest costs, the Treasurer is authorized to issue refunding bonds, at one time or from time to time, pursuant to Chapter 44, Section 21A of the General Laws, or pursuant to any other enabling authority, to refund on a current basis, (i) the Town's \$1,466,000 General Obligation Bonds dated March 15, 2005, maturing on March 15 in each of the years 2018, 2019 and 2020 in the aggregate principal amount of \$245,000, and (ii) the \$5,711,000 General Obligation Municipal Purpose Loan of 2007 Bonds dated August 15, 2007 maturing or subject to mandatory redemption payments on February 15 in the years 2018 through 2027, inclusive, in the aggregate principal amount of \$555,000 (collectively, the "Refunded Bonds"), and that the proceeds of any refunding bonds issued pursuant to this vote shall be used to pay the principal, redemption premium, if any, and interest on the Refunded Bonds and costs of issuance of the refunding bonds.

Further Voted: that the sale of the \$2,477,000 General Obligation Municipal Purpose Loan of 2016 Bonds of the Town dated December 15, 2016 (the “Bonds”), to Roosevelt & Cross, Inc., at the price of \$2,558,623.98 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on December 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2017	\$302,000	2.00%	2023	\$160,000	3.00%
2018	280,000	2.00	2024	155,000	3.00
2019	275,000	2.00	2025	145,000	3.00
2020	195,000	3.00	2026	140,000	3.00
2021	190,000	3.00	2031	475,000	3.00
2022	160,000	3.00			

Further Voted: that the Bonds maturing on December 15, 2031 (the “Term Bond”) shall be subject to mandatory redemption or mature as follows:

<u>Year</u>	<u>Amount</u>
2027	\$95,000
2028	95,000
2029	95,000
2030	95,000
2031*	95,000

*Final Maturity

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated December 1, 2016, and a final Official Statement dated December 8, 2016 (the “Official Statement”), each in such form as may be approved by the Treasurer or the Finance Director, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver continuing and significant events disclosure undertakings in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertakings shall be incorporated by reference in the Bonds and Notes, as applicable, for the benefit of the holders of the Bonds and Notes from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and Notes.

Further Voted: that each member of the Board of Selectmen, the Town Clerk, the Finance Director and the Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds or the Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Mr. Barnett moved the Board authorize the Clerk of the Board to endorse the vote of the Board as read. Motion seconded by Ms. Aldrich. Motion passes 4 – 0.

- 7:50 p.m. Pole Hearing #2017-04, South Washington Street: Mr. O'Connor read the public hearing notice and opened the pole hearing. National Grid is requesting permission to locate poles, wires and fixtures, including the necessary sustaining and protecting fixtures, along and across South Washington Street.

Mike McDonald the owner of lot #'s 1 and 3 and Mandy Patenaude from National Grid were also present. Mr. McDonald is concerned about the pole location. He previously built on lot #3 and plans on building on lot #1 in the spring and does not want a pole in front of the new house. The owner of lot #194 (Bardwell Street) does not have any concerns. Mr. O'Connor moved to close the public hearing. Seconded by Mr. Barnett. Motion passes 4 – 0.

Mr. O'Connor moved to grant petition #2017-04 providing there are no issues with the placement of the pole. Seconded by Ms. Aldrich. Motion passes 4 – 0. Mr. McDonald will advise Mr. Brougham if there a problem with the placement.

- 8:00 p.m. Jim Mazik, Pioneer Valley Planning Commission – Discuss Interest in CDBG Grant Application: Mr. Mazik briefed the Board on latest changes in the application and eligibility process. The target area requirements have been eliminated.

The Town of Hadley has 18 projects remaining on file since the last approval. The Town of Belchertown has 30 or more interested homeowners.

He also stated that a second program limited to seniors may be offered later in the year with a limited grant eligibility of \$5,000 per approval. The primary focus would be to assist seniors to remain in their homes.

All Board members and the Town Administrator are in favor of participating in the grant. Mr. Mazik reminded the Board that the Town would need an ADA self evaluation in order to apply. The Town Administrator will check with Paul Adzima, the ADA Coordinator to see if the Town has an ADA transition plan in place.

Mr. Barnett moved the Board proceed with the application process. Seconded by Mr. O'Connor. Motion passes 4 – 0.

- 8:20 p.m. LeeAnne Connolly, Conservation Administrator – Endorse Purchase And Sale Agreement for Holland Glenn II: Ms. Connolly briefed the Board on the specifics. Ms. Aldrich moved to authorize the Board to endorse the purchase and sale agreement for Holland Glenn II as presented. Seconded by Mr. Barnett. Motion passes 4 – 0.

5) Discussion/Action Items:

- a. Appointment of Deputy Tax Collector: Mr. Barnett presented the details to the Board. Per the recommendation of Lisa Banner, Treasurer-Collector, Mr. Barnett moved to appoint Arthur P. Jones to the position of Deputy Tax Collector for the period January 1, 2017 through December 31, 2017. Seconded by Ms. Aldrich. Motion passes 4 – 0.
- b. Discuss New Public Records Law: Mr. Brougham, Town Administrator presented the details regarding the new public records law that goes into effect January 1, 2017. Following a discussion by the Board Mr. Barnett moved the Town Clerk will keeper of records for the Town; the Superintendent will be the keeper of records for the school records; and the Chief of Police will be the keep of the records for the police records. Seconded by Ms. Aldrich. Motion passes 4 – 0.
- c. Accept Cultural Council Member Resignations: Mr. O'Connor presented the details. Mr. O'Connor moved the Board accept the resignations of Lori Allen and Amanda Saklad from the Cultural Council, effective immediately. Seconded by Ms. Aldrich. Motion passes 4 – 0.
- d. Appointment of Cultural Council Member: Mr. O'Connor presented the details to the Board. Per the recommendation of Claudia Bermudez, Chair, Cultural Council, Mr. O'Connor moved to appoint Cathy Carlton to the Cultural Council, term to expire June 30, 2018. Seconded by Ms. Aldrich. Motion passes 4 – 0.
- e. Vote to Renew Liquor Licenses: Mr. Archible recused himself from this discussion. Ms. Aldrich moved the Board vote to renew all liquor licenses for 2017. Seconded by Mr. O'Connor. Motion passes 3 – yes, 1 - abstain (Archible).
- f. Endorse 2017 Licenses: Mr. O'Connor presented the details to the Board. The Board annually endorses all the licenses issued by the Town. Mr. O'Connor moved the Board endorse the 2017 licenses. Seconded by Ms. Aldrich. Motion passes 3 – yes, 1 – abstain (Archible).
- g. Bike Race – April 29, 2017: Discussion held for the next Board of Selectmen's meeting.
- h. Request to Surplus Vehicles and Equipment: Mr. Archible presented the details to the Board. The Director of Public Works is requesting the town surplus a 2000

Ford Crown Victoria, a 2007 Ford Crown Victoria sedan, a 1980 John Deere Tractor/Mower and a 1998 Road Side Message Board/Wanco Mobile Trailer. Mr. Archible moved the Board surplus the vehicles and equipment as requested. Seconded by Ms. Aldrich. Motion passes 4 – 0.


- i. Award Bid – Parsons Field Stonewall Rehabilitation: Mr. O'Connor presented the details to the Board. Per the recommendation of Steve Williams, Director of Public Works, Mr. O'Connor moved the Board award the bid of Parsons Field Stonewall Rehabilitation to H.M. Nunes & Sons Contractors, Inc., 82 Carmelinas Way, Ludlow, MA with a project bid of \$243,800 and to allow Gary Brougham and / or George Archible as signatories on the contractual documents. Seconded by Ms. Aldrich. Motion passes 4 – 0.
 - j. Discuss Meeting of Tuesday, December 27, 2016: Following a brief discussion the Board agreed to keep this meeting as scheduled but will cancel if there are no urgent matters for discussion on that evening.
 - k. Miscellaneous Matters: None.
- 6) **Town Administrator's Report:** Mr. Brougham provided an update on Christopher Heights to the Board. Mr. O'Connor asked about a bus stop.
- 7) **Review of Weekly Mail:** Mail reviewed, no discussion held.
- 8) **Individual Board Members' Reports:** None.
- 9) **Questions from the Press:** None.
- 10) **Adjournment:** Meeting adjourned at 8:35 p.m.


Minutes submitted by Gary L. Brougham, Town Administrator

Board approved/endorsed: Jan. 9, 2017

Board of Selectmen - Town of Belchertown

Endorsed by a majority:


George D, Archible, Chairman


Brenda Q. Aldrich

(Absent)
Ronald E, Aponte


William R. Barnett


Nicholas O'Connor