

**TOWN OF BELCHERTOWN
BOARD OF SELECTMEN'S MEETING MINUTES
MONDAY, February 10, 2020
Selectmen's Meeting Room, Lawrence Memorial Hall**



Present: Ed Boscher, Gail Gramarossa, Jen D. Turner, Brenda Q. Aldrich, Nicholas O'Connor

Call to Order: Chairman Boscher called the meeting to order at 7:15 p.m. with the Pledge of Allegiance.

2) Sign Documents:

- a) Warrant #2033 was signed for \$521,385.54
- b) Routine documents
- c) Approval of Minutes: Ms. Turner moved the Board accept the regular meeting minutes and executive session minutes of January 13, 2020. Motion seconded by Ms. Aldrich. Motion passes 5 – 0. Ms. Turner moved the board accept the minutes of February 3, 2020. Motion seconded by Mr. O'Connor. Motion passes 4- yes, 1 – abstain (Gramarossa). Ms. Turner moved the board accept the minutes of February 4, 2020. Motion seconded by Mr. O'Connor. Motion passes 4 – yes, 1 – abstain (Gramarossa).

3) Additions to the Agenda: None.

4) Appearances Before the Board: None.

5) Discussion/Action Items:

- a. Wage Increase and Fee Increase for Electrical, Plumbing and Gas Inspectors: Paul Adzima, Director of Inspection Services has requested the electrical, plumbing, and gas inspectors wage be increased from the current \$30.00 per inspection to \$35.00 per inspection, effective July 1, 2020. Mr. Boscher moved the board approve the increase as requested. Motion seconded by Ms. Aldrich. Motion passes 5 – 0.
- b. Discuss Process/Form for Volunteer of the Year Award: Ms. Gramarossa gave an overview of the proposed draft for consideration by the board. She hopes to add this to the town website to allow electronic nominations. Mr. O'Connor suggested/questioned if three weeks is enough time to order the plaque and gather information. It was suggested to amend the form to include space for nominators to include four to five years of nominee's accomplishments.

Following further discussion it was decided that Ms. Gramarossa will also amend the form to be used for employee of the year and citizen of the year nominations. The board will review the revised form for endorsement at their February 24th meeting.

- c. Endorse Accessibility Assessment Contract: Ms. Gramarossa recused herself from this discussion. Ms. Turner presented the details to the Board. This grant contract form is specific to accessibility assessments to review ADA compliance within the Town. Ms. Turner moved the Board authorize the Chairman of the Board to

endorse the accessibility assessment contract in the amount of \$4,250. Motion seconded by Ms. Aldrich. Motion passes 4 – yes, 1 – abstain (Gramarossa).

- d. Continued Discussion – Evaluation Process: Mr. Boscher presented a brief overview to the board. He wants the board to try to agree on evaluation criteria. He feels the green form is a better choice.

Mr. O'Connor suggested this is a start. The form or process can be amended going forward. The Board should limit the scope of the evaluation to critical areas.

Mr. O'Connor thinks the areas to evaluate are communication, budget – fiscal management year end and accomplishments (i.e. Sportshaven).

Ms. Turner suggested knowledge of the budget process, dependability and technical knowledge.

Ms. Aldrich feels the board needs to get this right. She thinks the board should possibly add on another planning session to be held on a Saturday.

Ms. Gramarossa feels that both the green and pink forms had good sections. She feels the board needs to keep the number of points to a manageable amount. Self-assessment and peer review should be included in the evaluation.

A meeting will be posted for Saturday, January 29th from 9 am – 11 am to review evaluation points.

- e. Executive Session – MGL Chapter 30A, Section 32, Subsection 6: Pursuant to MGL Chapter 30A, Section 21, Subsections 3 and 6: Mr. O'Connor moved the Board enter executive session at the conclusion of their regular session pursuant to MGL Chapter 30A, Section 21, Subsection 6 and not to reconvene in open meeting. Motion seconded by Ms. Aldrich. Roll call vote: Boscher – yes, Gramarossa – yes, Turner – yes, Aldrich – yes. O'Connor - yes.
- f. Miscellaneous Matters: None.

6) **Town Administrator's Report:** None.

7) **Review of Weekly Mail:** No discussion held.

8) **Individual Board Members' Reports:**

Ms. Aldrich:

- Attended the Chocolate and Wine Night at Clapp Memorial Library. It was a good event as usual.
- She mentioned the passing of former Selectman Al Roccanti.

Ms. Gramarossa:

- Thanked the board for remotely including her in the budget meetings.
- Attended the Tax Abatement Committee meeting earlier today.
- There will be a school department finance and budget sub-committee meeting tomorrow that she plans on attending.
- She will also attend a BOAT meeting this week.

Mr. O'Connor:

- Attended the scholarship committee meeting and they are trying to raise more funds. A flyer may be added later to the storm water tax billing.
- The Family Center is doing great and their participation continues to grow.
- The first draft of the website is available today. He hopes to have it up and running by the end of April.

Jen Turner:

- The Family Center would like help in getting more exposure.
- There is a cultural council meeting Tuesday night at the Clapp Memorial Library.

Mr. Boscher: Budget meetings have begun with department heads.

9) **Questions from the Press:**


10) **Adjournment:** Meeting adjourned at

Minutes submitted by Gary L. Brougham, Town Administrator

Board approved/endorsed: 3/2/20

Board of Selectmen - Town of Belchertown


Endorsed by a majority:




Ed Boscher, Chairman



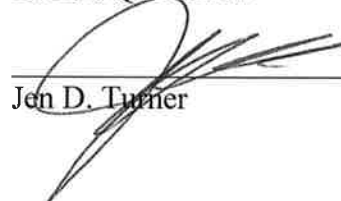
Gail Gramarossa



Nicholas O'Connor



Brenda Q. Aldrich



Jen D. Turner