Belchertown Board of Health
Meeting Minutes
Monday June 5, 2017 at 7:30 PM
Lawrence Memorial Hall

Present: Roger Bonsall, Gary Racicot, Andrew Drawec, Dana Burton and Hope Guardener
In-Attendance: Judy Metcalf, R.S., CHO Director of Public Health
Recording Secretary: Mary Grenier

G. Racicot opened the meeting at 7:32 PM. G. Racicot introduced the newly elected Board members; Dana Burton and Hope Guardener and welcomed them to the Board of Health. G. Racicot also wanted to publicly thank Sean Cleary for his many years serving the Board.

General Business: R. Bonsall moved to appoint Andrew Drawec as vice chair for term July 1, 2017 thru June 30, 2018. H. Guardener seconded. All in Favor.
A. Drawec moved to appoint Roger Bonsall as Chairman for term July 1, 2017 thru June 30, 2018. D. Burton seconded. All in Favor.

Appointments FY18: J. Metcalf explained the appointment process and each appointee’s relationship to the Board of Health. R. Bonsall motioned to accept the appointment list as outlined by J. Metcalf, including the appointment Ruth Amador, RN as Belchertown Public Health Nurse.

Judy Metcalf, R.S., C.H.O. Director of Public Health
Stephen Bell, MPH Health Inspector
David Maguire, MD Physician Advisor to the Board
Colleen Toothill-Berte Burial Agent
Terry Rothwell Asst. Burial Agent
Betty Barlow Administrative Assistant
Mary Grenier Senior Clerk
David Fredenburg, Jr. Gas & Plumbing Inspector
Christopher Hubbard Asst. Gas & Plumbing Inspector
Charles Lyndon, Jr. Asst. Gas & Plumbing Inspector

A. Drawec seconded. All in Favor.

Warrant: The Board reviewed the current warrant. Since the Board did not meet in May 2017 the warrant is for two months. H. Guardener asked if River Valley Counseling Services goes into the Belchertown schools. J. Metcalf will find out that information for her. Board signed warrant.

H. Guardener asked the main purpose of the Public Health Nurse. J. Metcalf explained that Baystate Wing Hospital funds this position for 10 hrs. per week. Ms. Amador is responsible for maintaining the contagious disease reporting and follow up for Belchertown through the State network system known as MAVEN. Ms. Amador also does the annual blood borne pathogen class for the Belchertown DPW.
A. Drawec moved that the Board sign the FY18 Funeral Director license for Wendy Story of Beers and Story funeral home. R. Bonsall seconded. All in Favor.

R. Bonsall moved that Dana Burton, and if she is unavailable or unable, Hope Guardener, be designated to approve all bills, drafts, orders, and payrolls not otherwise presented for approval at a posted meeting to the full board; provided, however, that if such bills, drafts, orders, and payrolls are approved by Dana Burton or Hope Guardener, each shall make available the board, at the first meeting following such action, a record of such actions, and further, to ask Mary Grenier to include on the notice for each meeting of the board an item
for such purposes. A. Drawec seconded. All in Favor.

R. Bonsall motioned to approve the meeting minutes of April 3, 2017 as written. A. Drawec seconded. All in Favor.

H. Guardenier asked about the April 3, 2017 meeting when Gail Gramarossa addressed the Board. J. Metcalf explained that Ms. Gramarossa discussed the Quaboag Hills Drug Free Communities Project. Belchertown is part of QHDFCP which helps with the prevention and education regarding the current opioid crisis. J. Metcalf also explained the current State medical and recreational marijuana regulations. J. Metcalf explained that the board of health will not be the board an applicant will come in front of but the board should be educated on the State regulations because they will be asked by other town officials for their input to establish Belchertown’s recreational marijuana by-laws.

H. Guardenier asked what happened when New England Small Farms Institute came to the Board of Health regarding the poultry slaughter facility at George Hannum Road. J. Metcalf explained that NESFI needed to deal with their zoning issues before having a public hearing before the board of health. J. Metcalf had met with the owner of Valley Farms and explained the permitting process and documentation he would need to provide before having a public hearing in front of the board of health. This process will not happen until the zoning issues are resolved.

J. Metcalf will get information to D. Burton and H. Guardenier so they are able to tie into the statewide Health and Homeland security alert system. This is an automated system that sends alerts for a variety of State issues i.e., hurricanes, triple e and zika cases, food recalls etc.

J. Metcalf told the Board that the Human resources consultant hired by the Quabbin Health District should have her report in soon. A District meeting will be set up possibly the end of June.

A. Drawec motioned to adjourn at 8:45 PM R. Bonsall seconded. All in Favor.

Respectfully Submitted

Mary Grenier

Roger Bonsall, Chairman

Andrew Drawec, Vice Chair

Gary Razicott

Dana Burton

Hope Guardenier