

Board of Assessors
Minutes of Meeting
January 23, 2018

6:00 p.m.: Meeting came to order with Donald Minney, Chairman; Raymond Goff, Vice Chairman; Thomas Barry, Clerk; and John Whelihan, Director of Assessments present.

Documents Used: FY19 office budget proposal

Signatures:

- Schedule of Bills Payable; \$1,395.98
- Warrant & Commitment, 2017 MVE \$12,253.14
- Warrant & Commitment, 2018 MVE \$1,578,000.00
- Monthly List of Abatements, 2017 MVE \$274.50
- Monthly List of Exemptions, FY18 RE \$1,015.00
- FY18 Apportionments;
231 Michael Sears Rd (269-99)
North Washington St (268-21.01)

New Business:

- The Board discussed the current office policy of printing/distributing sets of 11x17 tax maps to various municipal departments. Mr. Whelihan stated that all departments have the ability to print the tax maps off the town's server. The Board tabled the matter until more information is provided regarding the ease of printing.

New Business:

- The Board reviewed the proposed FY19 Assessors budget. The Finance Committee has begun the process of formulating the upcoming fiscal year municipal budget. The Assessors would request that the upcoming revaluation be funded in the FY19 budget. Other than funds requested for the revaluations, the Assessors budgets have remained relatively stable over the years. Mr. Whelihan would likely meet with the Finance Committee within the next couple of weeks. The Board approved the FY19 "level serviced" budget as presented.

Discussion/Decision:

- Mr. Goff made the motion to approve the minutes of the January 9, 2018 regular session & executive session meetings. Mr. Barry seconded. The motion passed 3-0.
- The Board denied a 2017 motor vehicle abatement application for Pam Fitzgerald. The car was sold in December. The entire year's excise is due and payable.
- The Board signed and approved the FY19 tax map maintenance contract with Cartographic Associates (CAI). The Board noted that the contract amount increased \$300.

6:40 p.m.: Mr. Minney made the motion to move into Executive Session to discuss FY18 exemption applications under Purpose 7 of MGL Ch 30A, s. 21(a) to comply with or act under the authority of MGL Ch 59, s. 60 with respect to confidentiality, and not reconvene in Regular Session. Mr. Barry seconded the motion.

Barry	Yes
Goff	Yes
Minney	Yes

Respectfully submitted,

Thomas Barry
Clerk