Board of Assessors  
Minutes of Meeting  
December 11, 2018

6:00 p.m.: Meeting came to order with Raymond Goff, Chairman; Thomas Barry, Vice Chairman; and John Whelihan, Director of Assessments present. Donald Minney, Clerk; was absent by notification.

Incoming Correspondence:
- Employment Update Forms (from Town Accountant)
- Division of Local Services (DOR) Tax Rate approval notification
- Invoice Attorney Kenneth Gurge
- Lori Atwell’s certificate of appreciation for 30 years’ service

Signatures:
- Schedule of Bills Payable: $623.02
- Warrant & Commitment
  - FY2019 Actual Real Estate $27,028,547.34
  - FY2019 Actual Personal Property $649,480.87
  - FY2019 Sewer Liens $80,909.51
  - FY2019 Tri-Lakes Sewer Assessment $137,109.10
  - FY2019 CPA Surcharge $257,579.44
- Monthly List of Abatements; 2018 MVE $380.00
- Monthly List of Abatements; 2018 MVE $92.82
- Monthly List of Abatements, 2018 MVE $833.84

Old Business:
- An invoice from Attorney Kenneth Gurge for $1,900. The invoice represents services he provided the Assessors regarding a valuation dispute with Belchertown Heights LLC for property located at 99 Front St. Although the Town Administrator stated the Selectmen’s Office was willing to pay the entire bill, the Board agreed to pay half the bill.

- The Board discussed the fiscal year 2019 tax classification process along with the town’s financial position.
• A memo was sent to the Agricultural Commission inviting them to attend an Assessors meeting in January.

**New Business:**
• The Board approved the Assessors section of the 2018 Annual Town Report with minor corrections.

• The Board agreed to send a letter to the Appellate Tax Board (ATB) requesting Hearings on two pending ATB cases.

• Mr. Barry made the motion to approve the minutes of the November 27, 2018 meeting. Mr. Goff seconded. The motion passed 2-0.

• The Board next scheduled meetings are on January 8th and January 22, 2019.

6:40 p.m. Mr. Goff made the motion to adjourn their regular meeting and move into Executive Session to discuss FY19 exemption applications & FY20 Chapter 61A applications under Purpose 7 of MGL Ch 30A, s. 21(a) to comply with or act under the authority of MGL Ch 59, s. 60 with respect to confidentiality, and not reconvene in Regular Session. Mr. Barry seconded the motion.

<table>
<thead>
<tr>
<th>Barry</th>
<th>Yes</th>
</tr>
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<tbody>
<tr>
<td>Goff</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Respectfully submitted,

Thomas Barry  
Vice Chairman
Board of Assessors  
Minutes of Executive Session  
December 11, 2018

6:40 p.m.: Meeting came to order with Raymond Goff, Chairman; Thomas Barry, Vice Chairman; and John Whelihan, Director of Assessments present. Donald Minney, Chairman; was absent by notification.

The Board approved the following FY19 Exemption applications. All votes were unanimous at 2-0.

<table>
<thead>
<tr>
<th>NAME</th>
<th>PROPERTY ADDRESS</th>
<th>PARCEL ID</th>
<th>EXEMPTION</th>
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</thead>
<tbody>
<tr>
<td>Sperry, Gladys</td>
<td>50 Bay Path Road</td>
<td>228-10</td>
<td>Cl. 17D</td>
</tr>
<tr>
<td>Archible, George</td>
<td>143 Chauncey Walker Street</td>
<td>255-112</td>
<td>Cl. 22E</td>
</tr>
<tr>
<td>Daughtrey, Toni</td>
<td>480 Amherst Road</td>
<td>215-13</td>
<td>Cl. 41C + CPA</td>
</tr>
<tr>
<td>D’Ordine, Michael</td>
<td>36 Daniel Square</td>
<td>240-26</td>
<td>Cl. 41C + CPA</td>
</tr>
<tr>
<td>Zajaczkowski, Linda</td>
<td>89 Jensen Street</td>
<td>244-74</td>
<td>Cl. 41C + CPA</td>
</tr>
</tbody>
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The Board approved the following FY20 Chapter applications. All votes were unanimous at 2-0.

**Chapter 61A**

Devon Lane Farm, LLC  
Daniel Shays Hwy (226-45.01, 46, 50)  
Kopiac Avenue (225-4)

Roberts, Thomas R. Jr.  
400 Franklin Street (269-5)  
Franklin Street (272-68)  
Franklin Street (269-108)  
Bardwell Street (272-5)

**APR**  
Sabin Street (245-48.01, 247-1 +2)  
Sabin Street (248-14 + 15.01)

7:08 p.m.: Motion to adjourn

Respectfully submitted,

Thomas Barry  
Vice Chairman;