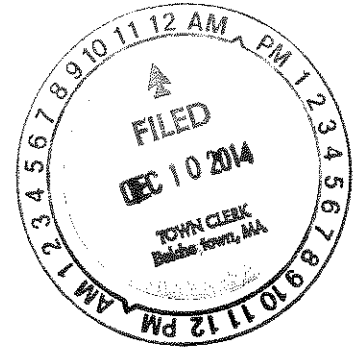


**TOWN OF BELCHERTOWN
BOARD OF SELECTMEN'S MEETING MINUTES
MONDAY, SEPTEMBER 29, 2014
Selectmen's Meeting Room, Lawrence Memorial Hall**



Present: Brenda Q. Aldrich, Ronald E. Aponte, George D. Archible, Kenneth E. Elstein, William R. Barnett

- 1) **Call to Order:** Chairman Aldrich called the meeting to order at 7:30 p.m. with the Pledge of Allegiance.
- 2) **Sign Documents:**
 - a) Warrant #1513 was signed for \$735,450.88
 - b) Routine documents
 - c) Approval of Minutes:
- 3) **Additions to the Agenda:**
 - Chief Fox 911 Grant: Mr. Aponte moved the Board authorize the Chairman of the Board and Chief Fox to endorse a 911 Training Grant in the amount of \$10,000. Seconded by Mr. Barnett. Motion passes 5 – 0.
- 4) **Appearances Before the Board:**
 - 7:35 p.m. Erica Johnson, Pioneer Valley Planning Commission – FY15 Community Development Block Grant: Erica Johnson from Pioneer Valley Planning Commission informed the Board that a new round of grants available is available. The deadline to apply will be in February 2015. A targeted area will still be required. She indicated that the previous footprint may be amended and that exceptions may be made.

Mr. Aponte indicated that he would like to review the target area to make certain we are serving all residents.

Mr. Archible moved the Board endorse the FY15 Block Grant. Seconded by Mr. Elstein. Motion passes 5 – 0.
- 5) **Discussion/Action Items:**
 - a. Endorse Invoice #22, FY12 Belchertown Regional Community Assistant Program. Mr. Aponte moved the Board endorse Invoice #22 for services rendered to administer FY12 Belchertown Regional Community Assistance Program in the amount of \$9,917.72. Seconded by Mr. Barnett. Motion passes 5 – 0.
 - b. Endorse Community Preservation Act Grant Agreement for HAP Housing. Mr. Elstein presented the details. The agreement provides up to \$60,000 to be apportioned in \$5,000 grants for eligible first time homebuyers. Mr. Elstein

moved the Board endorse the Community Preservation Act Grant Agreement for HAP Housing. Seconded by Mr. Aponte. Motion passes 5 – 0.

Mr. Elstein also indicated that James Natle, Chairman, Community Preservation Committee asked the Board to endorse a \$35,000 grant to the Clapp Memorial Library from the Community Preservation funds. This was approved at Town Meeting. Mr. Barnett moved the Board endorse the grant. Seconded by Mr. Aponte. Motion passes 5 – 0.

- c. Accept Assistant Animal Control Officer's Resignation. The Board accepted the resignation of Samantha Clay as an Assistant Animal Control Officer. A letter will be sent to Ms. Clay thanking her for her service to the Town.
- d. Review Application for Special Permit – 12 Daniel Square Ext. The Board reviewed the application for a special permit to build a six stall barn to house the owner's horses and to include boarders. The Board had no concerns but will ask the Zoning Board of Appeals to evaluate any concerns raised by other committee's or abutters.
- e. Discuss Family Center: Mr. Elstein presented the details. He stated the Center was recently allowed to re-occupy the Family Center building without a budget until the end of September. This is a Town entity served by a Board of Directors that has seen positive developments. They have grown to 85 users in less than four weeks, the center provides positive programs. Their Board of Directors met last week for the first time in over a year and have agreed to propose an operating budget. They might propose a revolving fund.

Mr. Elstein proposed letting them continue to find solutions. He feels strongly that the Board should allow the Family Center to continue operating.

Mr. Aponte feels there are three issues. He is concerned about the Family Center personnel having not been Cori checked, the location they are operating out of and an operating budget.

The Family Center is currently developing an operating budget and should have one in place within a month.

It was questioned if the Board can vote a revolving fund at a special town meeting. Also question is who is legally authorized to appoint a director for the Family Center and who is liable.

Mr. Aponte is concerned with potentially seeking funds mid-year considering all that was cut to make the budget work.

Mr. Brougham noted that the Board should be aware if the Center continues to occupy the space the Town is assuming unfunded liability.

Mr. Brougham will have the Paul Adzima, the Building Inspector inspect the building.

Mr. Barnett feels the Board should do everything they can to keep the Family Center going.

Mr. Aponte briefly reiterated the discussion to keep the family center open. He stated there are no Town funds available but we will continue to support the Family Center until October 31st. The Family Center will have an operating budget in place within a month, the hours will be reflected in the budget, there will be Cori / fingerprinting checks in place, the Director of the Family Center will receive a stipend from outside funds and there will be a committee in place to make a formal recommendation on the Director, they will have a revolving fund account so they may raise funds. Finally a certificate of occupancy and a safety check will be needed.

Mr. Barnett moved to extend keeping the Family Center open until December 31, 2014 with the contingency that they present an operating budget by October 27th to the Board of Selectmen. Seconded by Mr. Aponte. Motion passes 5 – 0.

- f. Winter Parking Ban. Per the recommendation of Steve Williams, Director of Public Works, Mr. Archible moved the Board set the Winter Parking Ban as proposed. Seconded by Mr. Elstein. Motion passes 5 – 0.
- g. Award Winter Sand Bid, Bid #2014-01. Per the recommendation of Steve Williams, Director of Public Works, Mr. Archible moved to award the Winter Sand Bid 2014-01 to Ray Haluch, Inc, 1014 Center Street, Ludlow, MA in the amount of \$10.65 per cubic yard/delivered and \$8.65 per cubic yard/picked up at the pit. Seconded by Mr. Barnett. Motion passes 5 – 0.
- h. Appointment of Auxiliary Officer. Per the recommendation of Chief Fox, Mr. Barnett moved to appoint Christopher Mayo from an Auxiliary Police Officer to a Part-Time Police Officer, effective October 2, 2014 and term to expire June 30, 2015. Seconded by Mr. Aponte. Motion passes 5 – 0.
- i. Executive Session – MGL Chapter 30A, Section 21, Subsection 3. Mr. Elstein moved the Board enter executive session at the conclusion of their regular session pursuant to MGL Chapter 30A, Section 21, Subsection 3 and not to reconvene in open meeting. Seconded by Mr. Archible. Roll call vote: Aldrich – yes, Aponte – yes, Elstein – yes, Archible – yes, Barnett –yes.
- j. Miscellaneous Matters. None.

6) **Town Administrator's Report:** None.

7) **Review of Weekly Mail:** Mail reviewed, no discussion held.

8) **Individual Board Members' Reports:**

Mr. Elstein: Mentioned the Belchertown Fair which was held last weekend.

Mr. Aponte: Updated the Board regarding the EDIC and Mass Development.

Ms. Aldrich: Thanked everyone who attended the Belchertown Fair.

9) **Questions from the Press:** None.

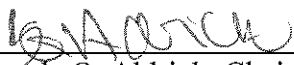
10) **Adjournment:** Meeting adjourned at 8:50 p.m.

Minutes submitted by Gary L. Brougham, Town Administrator

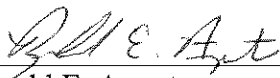
Board approved/endorsed: _____

Board of Selectmen - Town of Belchertown

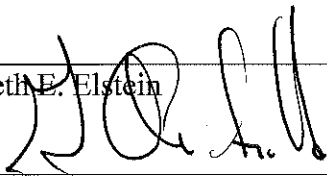
Endorsed by a majority:




Brenda Q. Aldrich, Chairman




Ronald E. Aponte



Kenneth E. Elstein



William R. Barnett



George D. Archible